



"Teaching and Leading as an Art and a Science"

**Lindenwood University School of Education
Program Planning Worksheet
EDUCATIONAL SPECIALIST in EDUCATIONAL ADMINISTRATION
(Advanced Administration Certificate – Superintendent)**

Name _____ Date Advised _____ Advisor Signature _____

To complete the Educational Specialist in Educational Administration for Advanced Certification, **all students must:**

1. Possess a Master of Arts degree from an accredited college or university with a minimum GPA of 3.0 on a 4.0 scale.
2. Complete application procedures for admission to the university, pay required fees and be approved by the Dean.
3. Hold a valid teaching certificate.
4. Complete 36 hours of graduate course work.
5. Maintain a GPA of 3.0 or higher.
6. Complete 24 semester hours at the 60000 level of coursework.
7. Have completed Education of the Exceptional Child, Educational Research, and Curriculum Analysis and Design as prerequisites for the EdS.
8. Complete the degree requirements within five calendar years from the first day of the first term in which program commenced.
9. Submit graduation application by Nov. 1 for Mar/May/June graduation; Feb. 28 for Aug/Sept/Dec graduation.

Core Courses Required for Degree	Hours	Semester Completed	Transferred	Grade	Notes
EDU 57000 Educational Research	3				
EDU 52000 Curriculum Analysis and Design	3				

Total Required Masters Core Hours - 6 Hours

Administration Courses	Hours	Semester Completed	Transferred	Grade	Notes
EDA 53000* Public & Community Relations	3				*Lindenwood courses from EDA/MBA electives may be applied toward this requirement upon approval from program dean.
EDA 53500* School Facilities	3				
EDA 60000 Instructional Program Leadership & Assessment	3				
EDA 60500 Advanced School Law	3				
EDA 61000 Human Resources Administration	3				
EDA 61500 Advanced School Finance	3				
EDA 62000 School District Administration	3				
EDA 64100 Superintendent Internship	3				Can take EDA 64000 Advanced Prin. Intern if lieu of EDA 64100
EDA 64500 Statistical Research in Ed Admin	3				
EDA 65000 Specialist Project	3				

Total Administration Hours- 30Hours

Total Completion Hours- 36 Hours

* Transfer and Workshop Credit:

- No more than 9 semester hours from other accredited institutions approved by the Dean and Registrar.
- All transfer credits must carry a letter grade of "B" or higher from official transcript.
- No Pass/Fail or Credit courses accepted.
- All transfer credit must be relevant to proposed program and completed within last 7 years.
- Once admitted, prior permission from Dean and Registrar must be obtained to apply credit from other college or university towards degree.