

Lindenwood University –  
Belleville

Catalog Addendum for  
2017-2018

Published September 2017

## Changes to Policies and Procedures

### Delinquent Accounts

Students must meet all financial obligations to the University in order to qualify for continued enrollment or graduation. Each semester or term, students must pay all money due to the University, including tuition, fees, parking fines, library fines, and any other financial obligation. A student with a delinquent account can expect the following:

- Enrollment for the subsequent term will not be allowed.
- **Final** grades for the current term will be withheld.
- A transcript will not be issued.
- ~~Graduation will not be permitted.~~ **A diploma will not be issued.**

The University reserves the right to withdraw any student who fails to meet his/her financial obligations to the University. Students who are withdrawn for nonpayment are liable for all charges on their student accounts at the time of withdrawal.

### ~~Student Email~~ **Office 365**

Important messages including academic standing and financial aid reminders are sent via the University's internal email system. Students will be held accountable for any information or due dates sent via the campus email system. ~~Student email~~ **Office 365** accounts are provided for all students and may be accessed from the Lindenwood homepage.

### **Equal Opportunity**

~~Lindenwood University is an Equal Opportunity Employer. The University complies with the Civil Rights Act of 1964 and other legislation, as amended, including the Equal Pay Act of 1963, the Age Discrimination in Employment Act of 1967, the Americans with Disabilities Act of 1990, and other legislation that prohibits discrimination in employment and access to educational programs because of race, color, national origin, sex, age, or physical handicap.~~

~~Lindenwood University is committed to a policy of non-discrimination and dedicated to providing a positive discrimination-free educational and work environment. Any kind of discrimination, harassment, or intimidation is unacceptable. For the purpose of this policy, discrimination, harassment, and intimidation may be defined as any attempt on the part of individuals, groups, or recognized campus organizations to deny an individual or group those rights, freedoms, or opportunities available to all members of the University community. The University is committed to meeting the full intent and spirit of the anti-discrimination laws, not merely the minimum letter of the law. Inquiries concerning the application of Lindenwood University's policy on nondiscrimination should be directed to the University's Vice President for Human Resources.~~

~~Lindenwood University complies with the Drug Free Schools and Communities Act of 1989 (Public Law 101-226) as amended; the Drug Free Workplace Act of 1988 (Public Law 101-690); the Student Right to Know and Campus Security Acts of 1990 (final regulations published 1995, as revised 1999); and the Campus Securities Disclosures Section 485 of the Higher Education Amendments of 1992 (final regulations published 1994, with technical corrections published 1995, as revised 1999); the Equity in Athletics Disclosure Act (the Higher Education Amendments of 1992, as revised in the Amendments of 1998); and the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), as amended, including Section 507 of the Patriot Act of 2001 and seeks to provide a healthy, safe, and secure environment for students and employees.~~

### **Notice of Nondiscrimination**

Lindenwood University does not discriminate on the basis of race, color, national origin, age, sex, sexual orientation, pregnancy, religion, disability, veteran status, or other protected status protected under applicable federal or state law. This policy extends to its admissions, employment, activities, treatment, educational programs, and services.

Lindenwood University is committed to a policy of non-discrimination. Any kind of discrimination, harassment, intimidation, or retaliation is unacceptable. For the purpose of this policy, discrimination, harassment, intimidation, or retaliation may be defined as any attempt on the part of individuals, groups, or recognized campus organizations to deny an individual or group those rights, freedoms, or opportunities available to all members of the Lindenwood University community.

The following persons have been designated to handle inquiries regarding Lindenwood University's non-discrimination policies: Ms. Tina Babel, Interim Title IX Coordinator, [tbabel@lindenwood.edu](mailto:tbabel@lindenwood.edu), 636-255-2279, 209 S. Kingshighway, Roemer Hall 119, St. Charles, MO 63301; Ms. Annie Reis, Deputy Title IX Coordinator, [areis@lindenwood.edu](mailto:areis@lindenwood.edu), 618-239-6037, 2600 W. Main St., Lynx Arena 12, Belleville, IL 62226; Dr. Shane Williamson, Associate Vice President and Dean of Students, [swilliamson@lindenwood.edu](mailto:swilliamson@lindenwood.edu), 636-949-4728, 209 S. Kingshighway, Evans Commons 3010, St. Charles, MO 63301; Dr. Thomas Trice, Dean of Students, [trice@lindenwood.edu](mailto:trice@lindenwood.edu), (618) 671-6130, 200 W. Main St., Old Main Hall 208, Belleville, IL

62226; and Dr. Deb Ayres, Vice President, Human Resources, [dayres@lindenwood.edu](mailto:dayres@lindenwood.edu); 636-949-4405, 209 S. Kingshighway, Stumberg Hall 9, St. Charles, MO 63301. Mr. Jeremy Keye, Coordinator, Student Support and Accessibility, [jkeye@lindenwood.edu](mailto:jkeye@lindenwood.edu), 636-949-4510, 209 S. Kingshighway, Memorial Arts Building 10, St. Charles, MO 63301, and Ms. S. Veronica Spates, Coordinator, Testing Center and ADA Compliance, [svspates@lindenwood.edu](mailto:svspates@lindenwood.edu), 618-239-6095, 2600 W. Main St., Alan J. Dixon Center D100, Belleville, IL 62226, have been designated to handle inquiries regarding Lindenwood University's disability services. Any person may also direct inquiries to the U.S. Department of Education's Office for Civil Rights. Lindenwood University is an Equal Opportunity Employer.

Lindenwood University complies with the Civil Rights Act of 1964, as amended; the Equal Pay Act of 1963; the Age Discrimination in Employment Act of 1967; the Americans with Disabilities Act of 1990; Drug Free Schools and Communities Act of 1989 (Public Law 101-226) as amended; the Drug-Free Workplace Act of 1988 (Public Law 101-690); the Student Right-to-Know and Campus Security Acts of 1990 (final regulations published 1995, as revised 1999); and the Campus Securities Disclosures Section 485 of the Higher Education Amendments of 1992 (final regulations published 1994, with technical corrections published 1995, as revised 1999); the Equity in Athletics Disclosure Act (the Higher Education Amendments of 1992, as revised in the Amendments of 1998); and the Family Educational Rights and Privacy Act of 1974 (the Buckley Amendment), as amended, including Section 507 of the Patriot Act of 2001 and seeks to provide a healthy, safe, and secure environment for students and employees.

### **Graduate Academic Overload**

Full-time **graduate resident students enrolled in graduate semester programs** may enroll in **9-15 credit hours per semester** at no additional cost (other than any costs for lab fees or other fees associated with particular courses). **Graduate semester students enrolled in more than 15 credit hours in a semester** are subject to an overload fee and must receive approval for the overload from the registrar.

### **Institutional Scholarships and Grants**

A variety of scholarships are awarded to students who have excelled in fields of study, community activities, the arts, or athletic competition. Lindenwood University-Belleville's admissions counselors can advise prospective students of the full program of scholarship availability. Although Lindenwood University-Belleville scholarships and grants are credited in total at the beginning of each term, they are actually earned as tuition and room and board charges are incurred. ~~If, as a result of being "unearned," a student's Lindenwood Belleville scholarship or grant is reduced, the corresponding charges for tuition, room, and board will be proportionately increased. All institutional aid will be reduced in accordance with the student's reduced scholarship or grant.~~

### **Thesis/Culminating Project Extensions**

Registration for extensions on undergraduate thesis/culminating projects must be completed by the student each succeeding term after the initial enrollment for his/her thesis/culminating project. The fee charged will be \$50 for each extension.

If the student fails to register for a term, he/she will no longer be considered a degree candidate. Should the student wish to resume the thesis/culminating project, he/she must pay the full tuition rate for the thesis/culminating project at the time of re-enrollment. In order to appeal that charge, the student must submit a written request to the assistant vice president of the business office including any evidence that would substantiate the appeal.

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#### **Earning a Master's Degree**

To receive a master's degree from the School of Accelerated Degree Programs, students must complete a 48-hour degree program that typically includes **five, nine-credit hour clusters, or six-credit hour clusters and with single course**, and a three-credit hour capstone course, thesis, or culminating project, depending on the degree program.

In addition, all students must meet the following requirements:

1. Have a cumulative grade point average of at least 3.0 overall and in the courses required for the degree.
2. Complete the objectives set forth in the program overview.
3. Complete all practicum, apprenticeship, and residency requirements connected with the degree program, as specified by the program overview.

## Changes to Degree Programs

### PHYSICAL EDUCATION TEACHING CERTIFICATION (K-12), BA

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*55 credit hours*

*38-40 credit hours in education*

#### **Program Description**

The Bachelor of Arts in Physical Education with a K-12 certification prepares students to become health/physical educators. Coursework includes both education and health and fitness science.

#### **Requirements**

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K-12 education course requirements are as follows:

EDU 10000	Orientation to Educational Experiences
EDU 11100	School Observation
EDU 20200	Psychology of Teaching and Learning
EDU 21501	Teacher Education Seminar I
EDU 30710	Content Literacy for Diverse Learners
EDU 32100	Middle/High School Classroom Teaching and Technology
EDU 32500	Perceptual Motor Development
EDU 34000	Secondary Methods of Teaching Physical Education
EDU 34100	Education of the Exceptional Child
EDU 34300	Middle/High School Differentiation and Classroom Management
EDU 38000	Pre-Student Teaching Practicum
EDU 40400	Advanced Measurement and Evaluation to Enhance Learning
EDU 41000	Student Teaching

Course requirements for K-12 certification in physical education are as follows:

BIO 22700	Human Anatomy and Physiology I
	Or
EXS 28000	Applied Anatomy
EXS 31500	Physiology of Exercise
EXS 32500	Biomechanics
HFS 16000	First Aid/CPR/Sport Injuries
HFS 20000	Health and Nutrition
HFS 22000	Motor Learning and Rhythmic Activity
HFS 30500	Measurement and Evaluation in Physical Education
HFS 40000	Adapted Physical Education
PE 15000	Foundations of Physical Education
PE 31800	Coaching with Character
PE 33000	Psychological Aspects of Physical Education

EDU 32315	Methods of Elementary Physical Education
EDU 32320	Methods of Intermediate Physical Education

Plus four credit hours of coursework in Team or Lifetime Sports selected from the following list of courses:

Team Sports

PE 10000	Team Sports (Competitive Sports)
PE 10100	Recreational Sports I
PE 10200	Recreational Sports II
PE 10300	Volleyball
PE 10400	Softball
PE 10500	Track and Field
PE 10600	Flag Football
PE 10700	Basketball
PE 10800	Soccer
PE 10900	Wrestling
PE 11000	Golf

Lifetime Sports

PE 12000	Weight Lifting I
PE 12100	Weight Lifting II
PE 12200	Orienteering
PE 12600	Aerobic Fitness
PE 12700	Swimming I
PE 12900	Lifeguarding
PE 13000	Water Aerobics
PE 13100	Bowling
PE 13200	Lifetime Sports
PE 13300	Tennis I
PE 13400	Tennis II
PE 14100	Self Defense I
PE 14200	Cardiovascular Fitness
PE 14300	Self Defense II
PE 15100	Table Tennis
PE 15300	Officiating of Team Sports
PE 15400	Billiards and Pool
PE 15500	Swimming II
PE 15600	Fencing
PE 15700	Advanced Lifeguarding/Lifesaving
PE 16100	Outdoor Education
PE 20300	Adventure Education and Leadership
<b>PE 24000</b>	<b>Stress Management</b>

*Additional courses may be considered with faculty approval.*

Additional course requirements include:

BIO 10000	Concepts in Biology
CHM 10000	Concepts in Chemistry
PSY 10000	Principles of Psychology
MTH 14100	Basic Statistics
	Or other MTH course

Plus three credit hours of math coursework; MTH 14100 is recommended.

## Criminal Justice Department

### Program Description

The criminal justice degree prepares students to enter the work force with a generalist degree. ~~or with a specified emphasis area in criminal justice. The Department of Criminal Justice offers the Bachelor of Arts along with the following emphasis areas:~~

- ~~• Bachelor of Arts in Criminal Justice (no emphasis area)~~
- ~~• Bachelor of Arts in Criminal Justice, legal studies emphasis~~
- ~~• Bachelor of Arts in Criminal Justice, corrections/juvenile emphasis~~
- ~~• Bachelor of Arts in Criminal Justice, corrections/probation and parole emphasis~~
- ~~• Bachelor of Arts in Criminal Justice, law enforcement emphasis~~

~~All of the above degrees require the completion of the criminal justice core courses listed below. Majors with no emphasis area must complete the criminal justice elective courses shown below. Students who are completing the Bachelor of Arts in Criminal Justice with an emphasis area must complete the indicated courses listed within the particular area of emphasis selected.~~

The department also offers a minor in criminal justice.

## PSYCHOLOGY MINOR

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*21 credit hours*

### Requirements

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The minor in psychology requires the completion of the following courses:

PSY 10000	Principles of Psychology
PSY 30300	Abnormal Psychology

One of the following:

MTH 14100	Basic Statistics
MTH 24100	Statistics for Natural Science

Plus three credit hours in clinical psychology courses, selected from among the following options:

PSY 30900	Personality
PSY 32400	Psychological Testing
PSY 34100	Psychotherapy
<del>PSY 36500</del>	<del>Human Sexuality</del>

*PSY 22000 and PSY 31100 are additional options offered at the St. Charles campus. These may also be used to satisfy the requirement.*

Plus three credit hours in experimental psychology courses, selected from among the following options:

PSY 32500	Behavioral Neuroscience
PSY 32900	Cognition
PSY 33200	Psychology of Motivation and Emotion
PSY 33400	Social Psychology
PSY 33700	Learning and Memory

*PSY 32600, PSY 33000, and PSY 33100 are additional options offered at the St. Charles campus. These may also be used to satisfy the requirement.*

Plus three credit hours in developmental psychology courses, selected from among the following options:

PSY 20500	Human Development
PSY 31300	Psychology of Adolescence
<del>PSY 36500</del>	<del>Human Sexuality</del>

*PSY 20800, PSY 21000, and PSY 31200 are additional courses offered at the St. Charles campus. These may also be used to satisfy the requirement.*

Plus three credit hours in general psychology courses selected from among the following options:

PSY 29000-29999	Special Topics in Psychology
PSY 39000-39999	Special Topics in Psychology
PSY 40400	Advanced Research Methods
PSY 45000	Psychology Practicum
PSY 48000	Psychology Research Lab

*PSY 23100, PSY 23500, PSY 30800, and PSY 48300 are additional options offered at the St. Charles campus. These may also be used to satisfy the requirement.*

## COUNSELING, MA: SCHOOL COUNSELING TRACK - MISSOURI PRACTITIONERS

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### Program Description

*48 credit hours*

The program of study described below is required for recommendation for certification as a school counselor in the state of Missouri.

### Requirements

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#### Core Curriculum

IPC 51000	Foundations of School Counseling
IPC 51200	Ethics and Professional Issues
IPC 51300	Principles of School Counseling
IPC 51301	Foliotek Seminar, Missouri School Counseling Program (0)
IPC 52100	Human Growth and Development
IPC 52300	Adjustment and Learning Issues in Children and Adolescents
IPC 54100	Research Methods and Program Evaluation
IPC 55300	Theories of Counseling Children and Adolescents
IPC 56100	Group Dynamics, Process and Counseling
IPC 56200	Social and Cultural Foundations of Counseling
IPC 57500	Family and School Consulting
IPC 58100	Appraisal of the Individual
IPC 58200	Lifestyle and Career Development
IPC 58300	Analysis of the Individual
IPC 62100	Field Placement 1

One of the following:

IPC 62200	Field Placement 2 K-8
IPC 62300	Field Placement 2 7-12
IPC 62400	Field Placement 2 K-12

#### Electives

Students are to choose three hours of elective credit from among the following course offerings to fulfill degree requirements:

IPC 52200	Personality Theories and Psychopathology
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IPC 52400	Adult Diagnosis and Treatment Planning
IPC 53100	Family Counseling
IPC 53200	Marital Counseling
IPC 54200	Statistical Analysis
IPC 56400	Crisis Intervention
IPC 56500	Introduction to Substance Abuse Counseling
IPC 59000- 59999	Special Topics in Counseling
IPC 61002	Peer Helping Programs
IPC 61003	Spirituality and Counseling
IPC 61004	Adult Survivors of Trauma
IPC 61005	Clinical Hypnotherapy (6)
IPC 61006	Grief Counseling
IPC 61007	Core Communication
IPC 62101	Field Placement 1 Extension (0)
IPC 62201	Field Placement 2 K-8 Extension (0)
IPC 62301	Field Placement 2 7-12 Extension (0)
IPC 62401	Field Placement 2 K-12 Extension (0)
IPC 62500	Individual Intelligence Testing
IPC 62600	Individual Diagnostic Assessment

*Note: Courses are three credit hours unless otherwise indicated.*

#### Education Courses

Students seeking certification under this degree program must hold a valid Missouri teaching certificate as required to teach in public schools in Missouri or complete the following education classes to be eligible for certification:

EDC 52100	Classroom Teaching/Management for Counselors
EDC 53500	Teaching Methods for Counselors
EDC 54100	Education of the Exceptional Child for Counselors

The Counseling Department offers a cluster of these three education courses, to be taken concurrently, which requires access to and familiarity with the internet and Canvas. If students elect to take these education courses separately (or have taken one or two equivalent education classes previously), they may take the education classes through another program or as tutorials through the Counseling Department. Undergraduate equivalent courses are accepted.

#### Field Placement Requirement

Students in the school counseling track are required to complete a minimum of 450 hours of supervised field placement experience. Field Placement 1 requires a minimum of 150 clock hours. Field Placement 2 requires a minimum of 300 clock hours. All field placements must be in K-12 settings under the supervision of a certified school counselor. Students must have at least a 3.0 GPA to begin Field Placement 1 or Field Placement 2. Students are expected to earn a grade of A or B in Field Placement (IPC 62100 and IPC 62200/IPC 62300/IPC 62400) in order to graduate. Students will be required to repeat the course if they earn less than a B. If students take an incomplete in IPC 62100 and are unable to complete at least half the required field placement hours, they must enroll in IPC 62101 for zero credit hours to allow them to attend field placement classes while completing the required hours. If students take an incomplete in Field Placement 2, regardless of how many hours are needed, they must enroll in IPC 62201, IPC 62301, or IPC 62401 (for the various levels of Field Placement 2) for zero credit hours to allow them to attend field placement classes while completing the required hours. A fee of \$50 will be incurred for each extension.



## Exit Requirements

In order to fulfill degree requirements, each student completes IPC 60500 Comprehensive Examination by passing the Missouri Educator Gateway Assessments (MEGA): Missouri Content Assessment, test MO056 MEGA Counselor. During the program, each student will also complete the Missouri Educator Profile (MEP) and the Missouri School Counselor Performance Assessment (MO SCPA). In addition, each student will purchase and compile an electronic portfolio demonstrating competencies as delineated by the Missouri Department of Elementary and Secondary Education standards, to be completed by the end of Field Placement 2. Further information regarding exit requirements is provided in the School Counseling Handbook.

**\*Track Added**

## COUNSELING, MA: SCHOOL COUNSELING TRACK - ILLINOIS PRACTITIONERS

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### Program Description

*48 credit hours*

The program of study described below is required for recommendation for certification as a school counselor in the state of Illinois.

### Requirements

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#### Core Curriculum

IPC 51000	Foundations of School Counseling
IPC 51200	Ethics and Professional Issues
IPC 51300	Principles of School Counseling
IPC 51302	Foliotek Seminar, Illinois School Counseling Program (0)
IPC 52100	Human Growth and Development
IPC 52300	Adjustment and Learning Issues in Children and Adolescents
IPC 54100	Research Methods and Program Evaluation
IPC 55300	Theories of Counseling Children and Adolescents
IPC 56100	Group Dynamics, Process and Counseling
IPC 56200	Social and Cultural Foundations of Counseling
IPC 56500	Introduction to Substance Abuse Counseling
IPC 57500	Family and School Consulting
IPC 58100	Appraisal of the Individual
IPC 58200	Lifestyle and Career Development
IPC 58300	Analysis of the Individual
IPC 60700	Field Placement 1 Illinois Practitioners
IPC 60800	Field Placement 2 Illinois Practitioners

#### School Counseling Electives

IPC 60701	Field Placement 1 Extension Illinois Practitioners (0)
IPC 60801	Field Placement 2 Extension Illinois Practitioners (0)

*Note: Courses are three credit hours unless otherwise indicated.*

## Professional Counseling Electives

Students also seeking professional licensure in addition to school counseling endorsement must take all of the courses below:

IPC 52200	Personality Theories and Psychopathology
IPC 52400	Adult Diagnosis and Treatment Planning
IPC 53100	Family Counseling
IPC 55100	Counseling Theory and Practice
IPC 55200	Counseling Skills Lab

*Note: Courses are three credit hours unless otherwise indicated.*

## Education Courses

Students seeking certification under this degree program must hold a valid Missouri teaching certificate as required to teach in public schools in Missouri or complete the following education classes to be eligible for certification:

EDC 52100	Classroom Teaching/Management for Counselors
EDC 53500	Teaching Methods for Counselors
EDC 54100	Education of the Exceptional Child for Counselors

The Counseling Department offers a cluster of these three education courses, to be taken concurrently, which requires access to and familiarity with the internet and Canvas. If students elect to take these education courses separately (or have taken one or two equivalent education classes previously), they may take the education classes through another program or as tutorials through the Counseling Department. Undergraduate equivalent courses are accepted.

## Field Placement Requirement

Students in the school counseling track are required to complete a minimum of 700 hours of supervised field placements over two semesters. Prior to Field Placement, students must have a GPA of 3.0 or higher. Students are expected to earn a grade of A or B in Field Placement 1 (IPC 60700) in order to graduate. Students will be required to repeat the course if they earn less than a B. If students takes an incomplete during their first semester of internship and have less than half of the required internship hours, they must enroll in IPC 60701 for zero credit hours to allow them to attend internship classes while completing the required hours. If students take an incomplete during their second internship, regardless of how many hours are needed, they must enroll in IPC 60801 for zero credit hours to allow them to attend internship classes while completing the required internship hours. A fee of \$50 will be incurred for each extension.

## Exit Requirements

In order to fulfill degree requirements, each student completes IPC 60900 Illinois School Counseling Content Exam by passing the Illinois Content Test (181). During the program, each student will also complete the Missouri Educator Profile (MEP) to assist in professional development and continuous improvement goals. In addition, each student will purchase and compile an electronic portfolio demonstrating competencies as delineated by the Illinois School Board of Education standards, to be completed by the end of Field Placement 2. Further information regarding exit requirements is provided in the School Counseling Handbook.

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## MASTER OF SCIENCE IN ADMINISTRATION, MSA

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*48 credit hours*

### **Program Description**

The MSA program is designed to meet the needs of students who may wish to specialize in marketing, management, or project management. Following are recommended interdisciplinary cluster units of nine semester hours for each of the major areas.

### **Core Curriculum Clusters**

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Graduate Economics and Information Science Cluster (6) BA21

IBA 50100	Economic Issues
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**Option 3: Winter 2018 & Spring 2018**

- IBA 54420      Organizational Change  
                         Management
- IBA 54850      Managing Global Environment
- IBA 54875      Designing Organizations

**Graduate Leadership and Ethics Cluster (9) BA18**

**Option 1: Fall 2017**

- IBA 54720      Business Ethics and Leadership
- IBA 54850      Managing in a Global  
                         Environment
- IBA 54875      Designing Organizations

**Option 2: Winter 2018 & Spring 2018**

- IBA 54320      Leadership Theory
- IBA 54550      Leading Transformational  
                         Change
- IBA 54720      Business Ethics and Leadership

In addition to the five required clusters, students must complete:

- IBA 60100      Business Policies and Strategies

## Changes to Course Descriptions and Prerequisites

### **AT 26000 - Clinical Practicum II (2)**

This course will improve the athletic training students understanding of evidence based research, and specifically, in its application within the field of sports medicine. Students will be assigned a clinical rotation and will work closely with the respective clinical preceptor to incorporate their knowledge of evidence based research and how the application of best practices can improve outcomes within the athletic training setting.

Prerequisite: AT 25000, PE 24000, and HFS 26000.

### **EDU 24600 - Children's Literature (3)**

This course is a study of the history and development of literature suitable for elementary school students. Evaluation of current literature material is included. **This course will also examine research on the effectiveness of a literature based integrated curriculum for diverse populations and the materials and methods used in developing and implementing such a curriculum. A variety of literature elements and genres will be explored as well as a variety of approaches to a literature-based program including drama, reader's theatre and program components for creating literature-based lessons, literature and the guided reading program, organizing materials and instruction, thematic approaches and assessment.**

### **EDU 41000 - Student Teaching (12)**

This course consists of observation, individual conferences, and supervised teaching in an early childhood setting, elementary middle and/or secondary school and a weekly student-teaching seminar. This course is designed to be the culminating experience in a student's teacher preparation program; thus students should have completed all of the courses necessary for the degree and certification prior to this course. The student is responsible for arranging and paying the expense of transportation to and from the assigned school. Students seeking K-12 certification must teach at both the elementary and secondary levels. Students must also participate in a pre-teaching experience prior to the official start of the student-teaching semester. In addition to enrolling for the student teaching course, an application must be submitted to the School of Education by the preceding semester of student teaching: January 31 for fall student teaching and August 31 for spring ~~and summer~~ student teaching. Students must successfully complete the Missouri Content Assessment prior to a student teaching placement being sought. Please see School of Education website for complete information on student teaching application process. A student teaching lab fee is required. Course enrollment must be approved by the Council of Teacher Education. Prerequisite: EDU 21501, EDU 38000 Pre-Student Teaching Practicum, and EDU 40400. Offered: fall and spring semesters.

### **ICS 41100 - Microsoft Windows Server Installation & Configuration (3)**

This class will focus on the "day-to-day" task faced by a Network Administrator It will include communication issues (including protocols), event tracking, network function performance and monitoring, security monitoring, disk management, scheduled tasks, and other topics. In addition, the student will learn the real-world implications of the technologies as they are actually used in the current technological climate. This course prepares the student to be a practitioner in the network field of Information Technology. Extra study and experience may be required outside of the course work to prepare the student to pass the certification examination. Taking this course alone does not guarantee the student will pass the certification examination. This course is part of cluster; however, it will be taught in sequence. Prerequisite: ICS 31100, ICS 31200. **Lab fee may be required.**

### **ICS 41200 - Linux Server Installation & Configuration (3)**

This course prepares students to perform maintenance tasks with the command line, install & configure a computer running Linux and be able to configure basic networking. In addition, the student will learn the real- world implications of the technologies as they are actually used in the current technological climate. This course prepares the student to be a practitioner in the network field of Information Technology. Extra study and experience may be required outside of the course work to prepare the student to pass the certification examination. Taking this course alone does not guarantee the student will pass the certification examination. This course is part of cluster; however, it will be taught in sequence. Prerequisite: ICS 31100, ICS 31200. **Lab fee may be required.**

### **ICS 41300 - Linux Network Installation & Configuration (3)**

This course prepares students to administer small to medium-sized mixed networks. In addition, the student will learn the real-world implications of the technologies as they are actually used in the current technological climate. This course prepares the student to be a practitioner in the network field of Information Technology. Extra study and experience may be required outside of the course work to prepare the student to pass the certification examination. Taking this course alone does not guarantee the

student will pass the certification examination. This course is part of cluster; however, it will be taught in sequence  
Prerequisite: ICS 31100, ICS 31200. **Lab fee may be required.**

**IEN 27600 - African-American Literature-II (3)**

**GE-Human Culture: Literature/Human Diversity [GE-Lit]** This course introduces students to pre- and post-emancipation literature written by African-Americans in the United States.

**IPC 51301 – Foliotek Seminar, Missouri School Counseling Program (0)**

This course will orient students to the culminating assessment portfolio, the field placement process, what to expect in field placement and other state requirements for certification as a School Counselor in either the State of Missouri or Illinois. Students will be required to purchase Foliotek, an electronic portfolio system, for the portfolio requirement portion of this course. Students will also be required to take the Missouri Educator Profile, an online self-assessment to identify strengths and areas of improvement in work habits. In collaboration with the course instructor, students will reflect on their MEP results and develop a plan for improvement. Students should take this course after 12 credit hours and/or concurrently with Principles of School Counseling. Lab fee required. Prerequisite: 12 credit hours in the counseling program and/or concurrently with IPC 51300.

**IPC 51302 - Foliotek Seminar, Illinois School Counseling Program (0)**

This course will orient students to the culminating assessment portfolio, the field placement process, field placement expectations and other state requirements for certification as a School Counselor in the state of Illinois. Students will be required to purchase Foliotek, an electronic portfolio system, for the portfolio requirement portion of this course. Students will also be required to take the Missouri Educator Profile, an online self-assessment to identify strengths and areas of improvement in work habits. In collaboration with the course instructor, students will reflect on their MEP results and develop a plan for improvement. Students should take this course after 12 credit hours and/or concurrently with Principles of School Counseling. Prerequisite: 12 credit hours in the counseling program and/or concurrently with IPC 51300.

**IPC 60700 – Field Placement 1 Illinois Practitioners (3)**

Field Placement 1 requires a minimum of 350 clock hours and must include a minimum of 1 hour engaged in the provision of direct service to school counseling clients under the supervision of a certified school counselor as well as a faculty member. Of the 60 direct service hours in Field Placement 1, 30 hours must be in a group setting. Lab fee required. Prerequisites: IPC 55300, IPC 56100, IPC 56200, IPC 57500, IPC 58200, and 3.0 GPA.

**IPC 60701 – Field Placement 1 Extension Illinois Practitioners (0)**

Student who take an incomplete in Field Placement 1 and have less than half of the required hours must enroll in this extension and continue to attend their Field Placement 1 class. \$50 fee required. Prerequisites: IPC 55300, IPC 56100, IPC 56200, IPC 57500, IPC 58200, and 3.0 GPA.

**IPC 60800 – Field Placement 2 (pk-21) Illinois Practitioners (3)**

Field Placement 2 requires a minimum of 350 clock hours and must include a minimum of 1 hour engaged in the provision of direct service to school counseling clients under the supervision of a certified school counselor as well as a faculty member. Of the 60 direct service hours in Field Placement 2, 30 hours must be in a group setting. Lab fee required. Prerequisites: IPC 60700.

**IPC 60801 – Field Placement 2 (pk-21) Extension Illinois Practitioners (0)**

Student who take an incomplete in Field Placement 2 and have less than half of the required hours must enroll in this extension and continue to attend their Field Placement 2 class. \$50 fee required. Prerequisite: IPC 60800.

**IPC 60900 – Illinois School Counseling Content Exam (0)**

Comprehensive Examination, Illinois School Counseling Students (0). There will be a fee for the examination. Prerequisite: IPC 60700.

**PE 24000 - Stress Management (3)**

This course will explore the psychological and physiological nature of stress as it relates to the body and its role in health-related disease. The impact of stress on one's physical, mental, emotional, social, and spiritual well-being will also be discussed. Students will experience various coping strategies and relaxation techniques through active participation in these life skills. (PE majors receive 3 credit hours of lifetime activities towards degree requirements).

## Changes to Academic Calendars

### Undergraduate Semester Academic Calendar

#### Fall Semester 2017

New international student orientation and check-in	August 21
Faculty workshops	August 21 – 25
Freshman and transfer residential student check-in	August 23
New student orientation	August 23 – 27
Fall returning residential student check-in	August 27
Last day for in-season athletes to add/drop via student portal	August 27
Classes begin	August 28
Last day to register for or add classes or choose audit	September 1
Labor Day holiday—no classes held	September 4
<del>Fall Convocation, 2:30 p.m.</del>	<del>September 5</del>
First day to request room change for fall 2017 term	September 5
Four-week grades due, noon	September 25
Homecoming and Parents, Family, and Alumni Reunion Weekend	October 6 - 7
Late start classes begin	October 9
Last day to register for late start classes	Before 3rd class
Last day to register for online late start classes	Seven days after class begins
Midterm grades due, 5 p.m.	October 16
Fall Break	October 23 – 24
Spring semester registration for active honors students	October 27
Spring semester registration for seniors	October 30
Spring semester registration for juniors	October 31
Spring semester registration for sophomores	November 2
Spring semester registration for freshmen	November 3
Last date to withdraw with “W”	November 3
Midterm grades due for late start classes that began Oct 9, 5 p.m.	November 6
Last day to request a room change for spring 2018 term	November 10
Thanksgiving holiday—no classes held	November 22 – 26
Last day of classes	December 8
Final exams	December 11 – 15
Deadline for making up Incomplete grades from spring 2017	December 15
Lindenwood residential semester student housing closes, noon	December 16
Final grades due, 5 p.m.	December 19

Deadline to apply for March/May/June graduation	December 30
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### Fall Half-Semesters 2017

First Half-Semester, Aug. 28 – Oct. 20	
Classes begin	August 28
Mid-term grades due, noon	September 25
Last day to withdraw with “W”	September 29
Final grades due, 5 p.m.	October 24
Second Half-Semester, Oct. 23 – Dec. 15	
Classes begin	October 23
Mid-term grades due, noon	November 20
Last day to withdraw with “W”	November 27
Final grades due, 5 p.m.	December 19



## Spring Semester 2018

New international student orientation and check-in	January 3
Freshman and transfer student check-in	January 5
Spring residential student check-in	January 7
Last day for in-season athletes to add/drop via student portal	January 7
Classes begin	January 8
Last day to register for or add classes or choose audit	January 12
Martin Luther King Jr. Day-no classes held	January 15
Registration to “Keep Same Room” for fall via student portal	February 1 - 28
Four-week grades due, noon	February 5
Late start classes begin	February 19
Last day to register for late start classes	Before 3rd class
Last day to register for online late start classes	Seven days after class begins
Midterm grades due, noon	February 27
Deadline to apply for August graduation	February 28
Spring Break	March 12 - 18
Fall semester registration for active honors and online students	March 23
Last day to withdraw with “W”	March 23
Midterm grades due for Late Start classes that began Feb. 19, 5 p.m.	March 26
Fall registration and housing sign-up for seniors	March 26
Fall registration and housing sign-up for juniors	March 27
Deadline to apply for September graduation	March 29
Fall registration and housing sign-up for sophomores	March 29
Good Friday—no classes held	March 30
Fall registration and housing sign-up for freshmen	April 2
Deadline to apply for summer 2018 residential program	April 18
Last day of classes	April 27
Final exams	April 30 – May 4
Honors convocation, 5 p.m.	May 3
Deadline for making up Incomplete grades from fall 2017	May 4
Lindenwood residential housing closes, noon	May 5
Belleville campus commencement ceremony	May 5
Final grades due, 5 p.m.	May 8
Deadline to apply for October/December graduation	May 30

## Spring Half Semesters 2018

First Half-Semester, January 8 – March 2	
Classes begin	January 8
Mid-term grades due, noon	February 5
Last day to withdraw with “W”	February 9
Final grades due, 5 p.m.	March 6
Second Half-Semester, March 5 – May 4	
Classes begin	March 5
Mid-term grades due, noon	April 2
Last day to withdraw with “W”	April 6
Final grades due, 5 p.m.	May 8

## Graduate Semester Academic Calendar

### Fall Semester 2017

New international student orientation and check-in	August 21
Faculty workshops	August 21 – 25
Fall residential student check-in	August 27
Last day for in-season athletes to add/drop via student portal	August 27
Classes begin	August 28
Last day to register for or add classes or choose audit	September 1
Labor Day holiday—no classes held	September 4
<del>Fall convocation, 2:30 p.m.</del>	<del>September 5</del>
First day to request room change for fall 2017 term	September 5
Homecoming and Parents, Family, and Alumni Reunion Weekend	October 6 - 7
Fall Break	October 23 – 24
Spring semester registration begins	October 30
Last date to withdraw with “W”	November 3
Last day to request room change for spring 2018 term	November 10
Thanksgiving holiday—no classes held	November 22 – 26
Last day of classes	December 8
Final exams	December 11 – 15
Lindenwood residential semester student housing closes, 12 p.m.	December 16
Final grades due, 5 p.m.	December 19
Deadline to apply for March/May/June graduation	December 30

### Half-Semesters Fall 2017

First Half-Semester, Aug. 28 – Oct. 20	
Classes begin	August 28
Last day to withdraw with “W”	September 29
Final grades due, 5 p.m.	October 24
Second Half-Semester, Oct. 23 – Dec. 15	
Classes begin	October 23
Last day to withdraw with “W”	November 27
Final grades due, 5 p.m.	December 19

## Spring Semester 2018

New international student orientation and check-in	January 3
Spring residential student check-in	January 7
Last day for in-season athletes to add/drop via student portal	January 7
Classes begin	January 8
Last day to register for or add classes or choose audit	January 12
Martin Luther King Jr. Day-no classes held	January 15
Registration to “Keep Same Room” for fall via student portal	February 1 - 28
Deadline to apply for August graduation	February 28
Spring Break	March 12 – 16
Last day to withdraw with “W”	March 23
Fall semester registration and housing sign-up begins	March 26
Deadline to apply for September graduation	March 29
Good Friday—no classes held	March 30
Deadline to apply for summer 2018 Residential Program	April 18
Last day of classes	April 27
Final exams	April 30 – May 4
Honors convocation, 5 p.m.	May 3
Deadline for making up Incomplete grades from Fall 2017	May 4
Lindenwood residential housing closes, 12 p.m.	May 5
Belleville campus commencement ceremony	<b>May 5</b>
Final grades due, 5 p.m.	May 8
Deadline to apply for October/December graduation	May 30

Summer session dates vary by program. Contact your advisor for exact dates.

*Half-Semesters Spring 2018*

First Half-Semester, Jan. 8 – March 2	
Classes begin	January 8
Last day to withdraw with “W”	February 9
Final grades due, 5 p.m.	March 7
Second Half-Semester, March 5 – May 4	
Classes begin	March 5
Last day to withdraw with “W”	April 6
Final grades due, 5 p.m.	May 8

## Quarter Academic Calendar

### Summer Quarter 2017

Enrollment for graduate students, seniors, and veterans	May 22 – 28
Open enrollment	May 30 – June 23
New student orientation, 6 p.m.	June 23
Quarter clusters begin, 6 p.m.	July 3 – 6
July 4th holiday - no classes held	July 4
Quarter individual, science lab, and 3-credit hour classes begin, 6 p.m.	July 10 – 14
Last day to choose an audit	July 21
Midterm grades due, 5 p.m.	August 18
Last day to withdraw with “W”	August 25
Labor Day holiday-no classes held	September 4
<del>Fall Convocation, 2:30 p.m.</del>	<del>September 5</del>
Deadline for making up Incomplete grades from previous term	September 23
Quarter ends	September 23
Final grades due, 5 p.m.	September 25

### Fall Quarter 2017

Enrollment for graduate students, seniors, and veterans	Aug. 14 – 20
Open enrollment	Aug. 21 – Sept. 22
Quarter new student orientation, 6 p.m.	<b>September 21</b>
Quarter clusters begin, 6 p.m.	Sept. 25 – 28
Quarter individual, science lab, and 3-credit hour classes begin, 6 p.m.	October 2 – 6
Last day to choose an audit	October 13
Midterm grades due, 5 p.m.	November 10
Last day to withdraw from a class with “W”	November 17
Thanksgiving holiday—no classes held	November 22 – 24
Quarter ends	December 16
Deadline for making up Incomplete grades from previous term	December 16
Final grades due, 5 p.m.	December 18
Lindenwood residential quarter/graduate housing closes, 6 p.m.	December 22
Deadline to apply for March, May, June graduation	December 30

## Winter Quarter 2018

Enrollment for graduate students, seniors, and veterans	Nov. 13 – 26
Open enrollment	Nov. 27 – Dec. 21
New student orientation, 6 p.m.	December 8
Quarter clusters begin, 6 p.m.	January 2 – 4
Quarter individual, science lab, and 3-credit hour classes begin, 6 p.m.	January 8 – 12
Martin Luther King Day-no classes held	January 15
Last day to choose an audit	January 19
Midterm grades due, 5 p.m.	February 16
Last day to withdraw with “W”	February 23
Deadline for making up Incomplete grades from previous term	March 24
Quarter ends	March 24
Final grades due, 5 p.m.	March 26
Spring Break	March 26 – 30
Deadline to apply for September graduation	March 30

## Spring Quarter 2018

Enrollment for graduate students, seniors, and veterans	Feb. 19 – 25
Open enrollment	Feb. 26 – Mar. 29
Quarter new student orientation, 6:00 p.m.	March 23
Good Friday-no classes held	March 30
Quarter clusters begin, 6 p.m.	April 2 – 5
Quarter Individual, science lab, and 3-credit hour classes begin, 6 p.m.	April 9 – 13
Last day to choose an audit	April 20
Honors Convocation, 5:00 p.m.	May 3
Belleville campus commencement ceremony	May 5
Midterm grades due, 5 p.m.	May 18
Last day to withdraw with "W"	May 25
Memorial Day—no classes held	May 28
Deadline to apply for December graduation	May 30
Deadline for making up Incomplete grades from previous term	June 23
Quarter ends	June 23
Final grades due, 5p.m.	June 25