

2018-19 ADP Catalog Addendum

June 2018

Academic Calendar

Fall Quarter 2018

Enrollment for graduate students, seniors, and veterans	August 13 – 19
Open enrollment	August 20 – September 21
New student orientation, 6 p.m.	September 21
Quarter clusters and classes begin, 6 p.m.	September 24 – 27
Last day to choose an audit	October 12
Midterm grades due, 5 p.m.	November 9
Last day to withdraw from a class with “W”	November 16
Thanksgiving holiday—no classes held	November 21 – 23
Quarter ends	December 15
Deadline for making up Incomplete grades from previous term	December 15
Lindenwood residential quarter/graduate housing closes, 6 p.m.	December 15
Commencement 10 a.m. School of Accelerated Degree Programs	December 15
Commencement 3 p.m. School of Arts, Media, and Communications; Robert W. Plaster School of Business & Entrepreneurship; School of Education; School of Health Sciences; School of Humanities; and School of Sciences.	December 15
Final grades due, 5 p.m.	December 17
Deadline to apply for March, May, June graduation	December 30

Academic Honors

General Honors

The Lindenwood faculty awards general honors to those undergraduate students who have completed all degree requirements with academic distinction. In order to be eligible for general honors, a student must have completed a minimum of ~~60~~50-credit hours in residence at Lindenwood University. (Transferred credits and experiential learning credits do not count toward in-residence credit hours.) Students whose Lindenwood cumulative grade point averages fall within certain ranges are eligible for honors as follows:

- The student who achieves a cumulative grade point average between 3.70 and 3.85 receives the degree cum laude.
- The student who achieves a cumulative grade point average between 3.86 and 3.93 receives the degree magna cum laude.

- The student who achieves a cumulative grade point average of 3.94 or above receives the degree summa cum laude.

Graduation Requirements

In addition to completing the work necessary to qualify for a baccalaureate degree, the student must meet the School of Accelerated Degree Programs, graduation requirements within the scope of the specific degree program designed with the help of the faculty advisor. The following are the overall requirements for graduation with a baccalaureate degree:

1. Successful completion of at least 120 semester hours.
2. Successful completion of the general education requirements.
3. Completion and approval of the capstone course.
4. Successful completion of a total of 30 credit hours in residence at Lindenwood University, with the successful completion of the last 24

credits leading to a degree being taken within the Lindenwood University system.

5. Forty-two (42) semester hours of upper division courses, numbered 30000 or above.
6. ~~Completion of at least 50 percent of the courses required for the major within the Lindenwood University system. The greater of 18 credit hours or 40 percent of the courses required for the major, minor, or certificate must be taken within the Lindenwood University system.~~
7. A minimum cumulative grade point average of 2.0 in all courses taken within the Lindenwood University system, as well as in the student's major.

Cluster Attendance Policy

Instructors may accommodate a single absence per quarter without a grade reduction by assigning additional work at their discretion. Two absences will result in a grade drop in a single course or in one, two, or all three of the courses in a cluster, depending on the instructor's judgment. A student who has missed three cluster meetings and does not request to withdraw from the course or cluster before the Withdrawal deadline will receive failing grades in the course or cluster (see Attendance Failure vs. Failure Grades). The first class and the thirteenth class meetings (arranged by the instructor) are both considered part of the scheduled coursework and attendance will be counted accordingly. Any tardy arrival or early departure from class will be calculated as a partial absence with multiple instances calculated as a combined total.

~~Attendance in an online course is based on submission of one or more academic activities, such as discussion board participation, quiz, exam, paper, or other graded assignment. First week attendance in online courses is based on submission of a graded assignment. Neither logging into a course in Canvas nor the submission of the required Authentication Video is counted as attendance.~~

~~Attendance in an online course is based on submission of one or more academic activities, such as discussion board participation, quiz, exam, paper, or other graded assignment. Logging into a course, submitting the institutional ethics agreement, or submitting an introductory video does not constitute academic attendance.~~

COURSES AND PROGRAMS

Online Courses

In an online course, 100 percent of course instruction is delivered using an online learning management system platform. No time spent in a physical

classroom. In some cases, students may meet for an introductory and/or summary meeting; however, these meetings are not mandatory.

~~Students enrolled in online classes will be expected to participate in the class academically. Attendance for this method of instruction is defined as submitting an academic assignment, taking an exam, participating in an online discussion about academic matters, or initiating contact with a faculty member to ask a question about the academic subject studied in the course. Simply logging into an online class without active participation does not constitute academic attendance.~~

There is no limit on the number of online courses a semester undergraduate student can take per semester, except students with F-1 visas. For F-1 students enrolled in classes for credit or classroom hours, no more than the equivalent of one class or three credits per session, term, semester, trimester, or quarter may be counted toward the full course of study requirement if the class is taken online or through distance education and does not require the student's physical attendance for classes, examination or other purposes integral to completion of the class. An online or distance education course is a course that is offered principally through the use of television, audio, or computer transmission including open broadcast, closed circuit, cable, microwave, satellite, audio conferencing, or computer conferencing.

Student Authentication and Video Content

Lindenwood takes academic integrity very seriously; therefore compliance with student authentication requirements is a condition of enrollment in all online and hybrid courses. As per the Higher Education Opportunity Act (Public Law 110-315), student authentication is defined as "processes to establish that the student who registers for a distance education course or program is the same student who participates in and completes the program and receives the academic credit."

Institutional authentication requirements include an ethics agreement, introductory video, end-of-course survey, and course specific methods, including but not limited to live or video proctoring, authentication technology, video assignments, videoconferences, and/or extensive writing assignments. The methods of student authentication incorporated into a particular course can be found in its syllabus. Any costs associated with authentication are disclosed prior to enrollment via fees included in course schedules.

To facilitate authentication measures, students must have ready access to a webcam or camera on a mobile device. Students who enroll in online or hybrid courses must also have a current photo, confirmed by a valid form of identification, within Lindenwood's student information system.

Students who fail to comply with authentication requirements may be withdrawn from the course at the discretion of the dean. Students withdrawn from a course are subject to university withdrawal policies and other consequences if the change moves them from full-time to part-time status.

Lindenwood takes academic integrity very seriously; therefore, compliance with Lindenwood's Student Authentication Policy is a condition of enrollment in all online and hybrid courses. As per the Higher Education Opportunity Act (Public Law 110-315), student authentication is defined as "processes to establish that the student who registers for a distance education course or program is the same student who participates in and completes the program and receives the academic credit."

An overview of Lindenwood's Authentication Policy is provided below. The specific methods of student authentication incorporated into a particular course can be found in its syllabus.

1. Administration of all courses through Lindenwood's official learning management system (Canvas), which requires secure login and pass code information.
2. Confirmation of attendance and agreement to follow the institutional Ethics Agreement.
3. Submission of an introductory video at the onset of the course.
4. Incorporation of authentication measures in conjunction with all final exams or other significant evaluative activities. Instructors also

~~incorporate authentic measures throughout online and hybrid courses, including but not limited to live or video proctoring, keystroke biometric technology, video assignments, video conferencing, or extensive writing assignments.~~

5. ~~Completion of the institutional student authentication survey at the conclusion of the course.~~

~~Using a webcam or camera on a mobile device to record and submit video content within the secure Canvas Learning Management System is required in all online and hybrid courses at Lindenwood. Instructors may also ask students enrolled in online or hybrid courses to record and post video content in a class discussion board or participate in a recorded class videoconference. Students with a reasonable need or hardship that prevents or prohibits them from any of these video requirements may appeal, in writing, to their instructor, who will submit appeals for review and resolution to the Office of Student and Academic Support Services (SC) or the Academic Success Center (BV).~~

Students who enroll in online or hybrid courses must also have a current photo, confirmed by a valid form of identification, within Lindenwood's student information system. Students who refuse to complete initial authentication requirements by the end of the add period or who reject or refuse to complete the Ethics Agreement will be dropped from the course. Students who refuse to complete subsequent authentication requirements will be withdrawn from and charged for the course and subject to other financial consequences if the change moves them from full-time to part-time status. Authentication costs are disclosed prior to enrollment via fees included in course schedules.

ADP General Education Courses

Foreign Culture/Human Diversity (1.1.10 & 2.5)

ICL 21000	Native American Indians
ICL 25000	Myth and Civilization
ICL 31200	History of Russia II
ICL 32000	Chinese Art and Culture
ICL 32100	Issues in Modern China
ICL 33000	Japanese Art and Culture
ICL 33100	Issues in Modern Japan
ICL 33700	Russian Authors
ICL 36100	Art and Culture of Latin America
ICL 36200	Issues in Modern Latin America
IDA 17100	Dance as an Art
IDA 37100	Dance in the 21st Century
IEN 20100	World Literature I
IEN 20200	World Literature II
IEN 27600	African-American Literature
IHS 10000	World History since 1500
IHS 10100	20th Century World History
IMU 35600	History of Music II
IMU 35700	World Music
IPS 30000	Comparative Analysis
IRT 35700	Ancient Art
IRT 35800	Medieval Art
IRT 38300	Renaissance Art
IRT 38900	Art Theory and Criticism
ISC 10200	Basic Concepts of Sociology

Undergraduate Course Descriptions

ICM-Communications

ICM 48900 - Communications Capstone (3)

This course develops advanced presentation skills and business etiquette as it applies in a variety of communications settings that occur in all phases of career and project development. Students are expected to select a project that is important to their intellectual and professional development in the communication field. The course will provide students with experiences to refine and demonstrate

competent communications skills and apply appropriate assessment criteria to various presentation styles and formats through all phases of the capstone project. **This is an undergraduate research course.**

ISC-Sociology

ISC 10200 - Basic Concepts of Sociology (3)

GE-Social Science/Human Diversity [GE-SocSci]

Students are introduced to the basic concepts and theories of sociology as the scientific study of human society. The course includes such topics as collective behavior, socialization, culture, stratification, social institutions, and deviant behavior. Offered: Certain locations, intermittently.

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