

LINDENWOOD UNIVERSITY-BELLEVILLE

EMERGENCY PROCEDURES & INFORMATION

MEDICAL EMERGENCY

- Immediately contact the Lindenwood Belleville Dept. of Public Safety at 618.978.9797.
- Immediately call 911 if an ambulance is needed.
- When reporting emergency, provide the following information.
 1. Type of emergency
 2. Location of the victim
 3. Condition of the victim
 4. Any dangerous conditions

DO NOT MOVE THE VICTIM!

FIRE

- Immediately activate nearest FIRE ALARM.
- Evacuate the building when FIRE ALARM sounds.
- DO NOT USE ELEVATORS under any circumstances.
- Contact the Lindenwood Belleville Dept. of Public Safety at 618.978.9797 or call 911.

SEVERE WEATHER

- Once notified of a TORNADO WARNING, vacate room, lock door, take cover in building's designated shelter area (1st floor inside hall away from windows).
- HELP OTHERS to take appropriate actions.
- If injuries or building damage occurs, notify the Lindenwood Belleville Dept. of Public Safety at 618.978.9797 or call 911.

PUBLIC SAFETY ESCORTS

- The Department of Public Safety (DPS) is available 24/7 to provide safety and security to the campus.
- Please contact the DPS if an escort is needed at 618-978-9797.
- Please provide the DPS Officer your current location and where you are going
- This service is available on-campus 24/7.

ACTIVE SHOOTER

- IMMEDIATELY CALL 911 and the Lindenwood Belleville Dept. of Public Safety at 618.978.9797.
- Evacuate if possible.
- Hide out if it is impossible to escape.
 1. Hide in area away from the shooter's view
 2. Block and lock the door
 3. Turn off the light
 4. Stay quiet
- As a last resort, and only when your life is in imminent danger, attempt to incapacitate the shooter.

ELEVATOR FAILURE

- If you are trapped, use the elevator alarm and emergency telephone to contact security.
- Remain calm.
- If you hear someone who is trapped in an elevator, call the Lindenwood Belleville Dept. of Public Safety at 618.978.9797 or call 911.

EARTHQUAKE

- Put yourself in a doorway or move next to an interior wall, sit down with your legs into chest and cover your head with your arms.
- When earthquake stops, evacuate from the building using the stairs.
- Once outside, move away from buildings into an open area away from electrical wires.

HAZARDOUS CONDITIONS

If you see, smell, or hear something that might be a hazard, contact the Lindenwood Belleville Dept. of Public Safety at 618.978.9797.

POWER OUTAGE

- If an outage lasts more than a few minutes, move to the first floor.
- Report outage to Maintenance Office at 618.239.6218, who will report to Ameren.