FUTURE INSTITUTE

Graduate Research Scholarship Application

Evaluation Rubric

Evaluation Criteria:
3 = Complete, accurate and exceeds minimal level of detail, clarity and logic; demonstrates all of the following: clarity, organized, logical, sufficient detail provided to support statements.
2 = Complete, accurate and meets minimal acceptable level of detail, clarity and logic; only minor instances of any of the following: lack of clarity, disorganized, insufficient detail provided to support statements.
1 = Complete, but below minimal acceptable level of detail, clarity and logic; multiple or major instances of any of the following: lack of clarity, disorganized, inaccurate statements, insufficient detail provided to support statements.
0 = Missing or incomplete.

1. Completeness of Scholarship Application:			
	Score	**Comments**	
a. Cover Letter	**3**		
b. Letter of Nomination/Recommendation (Relevance of proposed project to FIRC's mission)	**3**		
c. Proposal Content (Proposal adheres to "Guidelines for Written Submission")	**3**		**Total possible: 10.00%**
Subtotal for Section 1		**Contribution to total score**	

2. Title and Abstract (In Proposal Content):			
	Score	**Comments**	
a. Provides a title for proposed research project	**3**		
b. Abstract accurately, completely and concisely (word count 500-1000) summarized the proposed research project	**3**		**Total possible: 15.00%**
Subtotal for Section 2		**Contribution to total score**	

3. Research Purpose, Objectives, and/or Specific Aims			
	Score	**Comments**	
a. Stated objectives/aims/purpose are potentially significant, are specific and achievement can be evaluated using clear criteria. For quantititave studies, the objectives can be measured.	**3**		
b. Objectives/Aims/Purpose are realistic and feasible given proposed time frame and requested budget.	**3**		
c. **Quantitative:** Research hypotheses, are clearly identified. **Action research:** the intended aims are clearly stated. **Qualitative research:** the question is clearly stated.	**3**		**Total possible: 20.00%**
Subtotal for Section 3		**Contribution to total score**	

4. Methods			
	Score	**Comments**	
a. Proposed research design/methodology is appropriate, including adequate explanation and rationale, for stated objectives/aims/purpose.	**3**		

b. Sampling method (whether of individual participants or an entity/site) are aligned with the purpose of the study.	**3**		
c. Evaluation/assessment is adequately described and aligned with the purpose, including any outcome measures. (All types of research.)	**3**		
d. Detailed outline of plan for data collection and analysis or evaluation/assessment. In the case of quantitative studies, reliability and validity of measurement tools is described.	**3**		
e. Realistic and feasible time line for study completion is presented.	**3**		**Total possible: 20.00%**
Subtotal for Section 4		**Contribution to total score**	

5. Description of Use of Funds			
	Score	**Comments**	
The proposal clearly indicates how the scholarship funds will be used if received by the applicant, to include an itemized budget showing how the funds will be utilized.	**3**		**Total possible: 20.00%**
Subtotal for Section 5		**Contribution to total score**	

6. Overall Clarity / Style			
	Score	**Comments**	
a. Proposal is well written, formatted, and is clear with a logical flow (written organization).	**3**		
b. Presentation of proposal is cogent and succinct (conceptual organization).	**3**		**Total possible: 15.00%**
Subtotal for Section 6		**Contribution to total score**	

		Total score (sum of all sections 1-6) =	
Reviewer's summary comments with areas of overall strength, weakness, and recommendaiton for funding with rationale:			
Strengths:			
Weaknesses:			
Recommendation for funding with rationale (YES or NO, please explain)			