

GENERAL BREAK

PROCEDURE

Students who wish to remain on campus over a break are required to complete the following process.

The break form is available in the Office of Student Development (Spellmann Campus Center) and must be completed and submitted to the Office of Residential Life by the deadline. Students who remain on campus over breaks are also required to complete the form.

Students do not have the option of working for the University during the break to pay the room charge; students who wish to remain on campus during breaks are required to pay the charge in the Business Office by the deadline. Students who remain on campus will be charged per week for time spent in Lindenwood housing during the break.

Depending on packaging, graduate assistants (GAs) are required to work over break; please see the GA Handbook for further clarification. GAs remaining on campus over breaks are also required to complete the form.

Students wishing to eat on campus during the break must fill out a Food Service Request in the Business Office, pay the meal charge, and submit the form to the Spellmann Dining Hall.

Questions may be directed to Residential Life at (636) 949-4848 or (636) 949-4312 or by email at housing@lindenwood.edu. Specific dates concerning checkout will be posted on the student portal and the LU website.