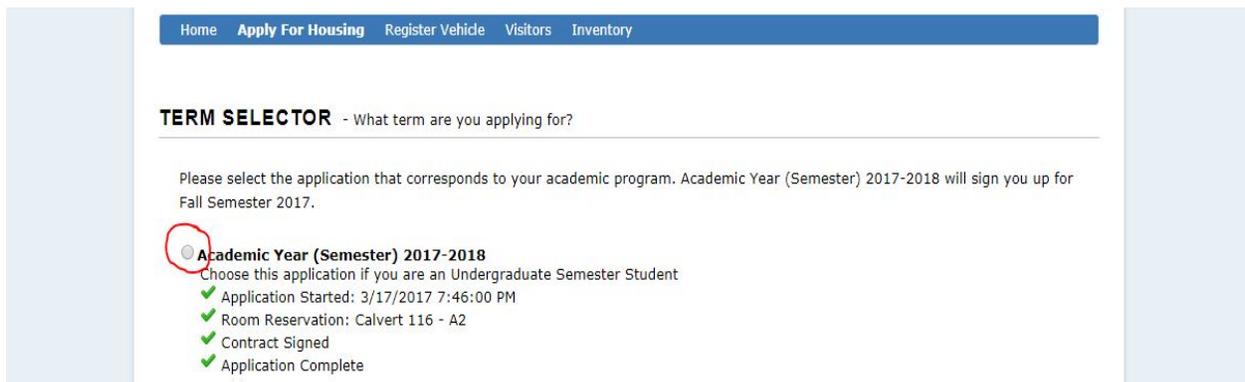How-To Request a Room Change:

Log-in to the StarRez Housing Portal using your Student Email credentials (@lindenwood.edu): https://lindenwood.starrezhousing.com/StarRezPortal/Default.aspx?Params=L9ezxPcQnQuRGKTzF%2b4sxeNblvAA%2b26c

Click on the *Apply for Housing* tab on the top left side of the page.

Click on YOUR open application. Undergraduate students are "Academic Year (Semester) 2017-2018.

Within the application, click on step 7, *Room Change Request*, and fill out all of the required fields.

Click on Submit Room Change Request at the bottom of the page and a confirmation email will be sent to your Student Email account. Room changes will be processed on a first-come, first-serve basis and filling out the form does not guarantee a room change. If you have questions, please contact Reslife@lindenwood.edu.

ROOM CHANGE REQUEST

Room change requests will be accepted from September 11 through October 27, 2017. Re-assignments will be granted based on availability and preferences. If your request is not granted by Monday, October 30, all requests will be dismissed for the remainder of the semester unless specified otherwise. You will be contacted via phone or e-mail once an assignment is found for you; if you are not contacted by the Office of Residential Life, no assignment has been found that meets your request. **This form is only a request; it does not guarantee your housing assignment will be changed.** Requests are granted on first come, first serve basis. Please contact Reslife@lindenwood.edu if you have any questions.

Please list at least two preferences below.

New room location preference:

Roommate request:

Reason for room change:
- Please Select -

If you selected "Other," please explain:

Is the room change for Fall 2017 or Spring 2018?:
- Please Select -

If you are requesting a single room, please keep in mind that there is an up charge of $250 per semester.

Requests for spring 2018 will not be processed until the end of November.

Submit Room Change Request