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## EMERGENCY EVACUATION PROCEDURES: SUITE E

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### Suite E

**Building Emergency Coordinator (BEC): Joyce Norman (636) 949-4922**

#### Building Background

- One Floor
- Fire Extinguishers - By HVAC room
- Fire Alarms- n/a

#### Building Evacuation Route

In the event of a Bomb threat or fire in the building, all occupants need to immediately leave the building using the closest exit. Once outside, proceed to the assembly area.

- East Exit door or East Exit door through connecting hallway to Suite D.

All students, when exiting the building, are required to report to the assembly area for a building evacuation.

**Evacuation Assembly Area: West Lot Behind the Building**

#### Weather

In the event of severe weather, all building occupants should seek shelter in the Bathroom hallway connecting Suite D.

**Bad Weather Safe Area: Bathroom Hallway Connecting Suite D**

**LU Security: 24/7 - (636) 949-4911.**