

LINDENWOOD

LINDENWOOD UNIVERSITY BELLEVILLE, ILLINOIS

Addendum to the 2013/2014 Lindenwood-Belleville Catalog

Published August 2013

Withdrawal & Refund Calculation

In the event that a student wishes to withdraw from the University by withdrawing from all classes in which he or she is enrolled—not from a single class—the conditions below apply with respect to the refund of tuition charges:

1. Any student who withdraws from the University prior to the beginning of a term is eligible for a refund of all payments for that term except the initial \$300 housing deposit.
2. Any student who withdraws from all of his or her courses after a term has begun is eligible for a refund of the tuition charges (including course-overload charges) for the courses he or she attended upon the start of the term. Refunds are granted according to the schedule in the tables at the top of this page.

Refunds for Semester Schedule Courses

| Time of Withdrawal from University | Tuition Refund |
|---|----------------|
| Withdrawal before 1 st class meets | 100% |
| During weeks 1 and 2 of term | 75% |
| During week 3 of term | 50% |
| During week 4 of term | 25% |
| After week 4 of term | No refund |

Refunds for Quarter Schedule Courses

| Time of Withdrawal from University | Tuition Refund |
|--|----------------|
| Before 1 st class meets | 100% |
| Before 2 nd class meets | 75% |
| Before 3 rd class meets | 50% |
| Before the 4 th class meets | 25% |
| After 4 th class meets | No refund |

Full-time resident semester students whose academic status is not affected by the withdrawal from a course or courses they have already attended are not eligible for any refund of tuition for the withdrawal from those courses. *No refunds are granted to students who remain enrolled unless the student never attended the course being dropped.*

Note: The reduction in credit hours resulting from withdrawing from a course will also result in a review and adjustment of the student's financial scholarship, if applicable.

Students wishing to withdraw from Lindenwood University should submit a completed withdrawal

form (with the signatures of the instructors for each of the courses the student attended and the signature of the student's advisor) to the Office of Academics, located in Room 212 in the Main Building, between the hours of 8 a.m. - 6 p.m. Monday through Thursday, 8 a.m. - 5 p.m. Fridays, or 8 a.m. - 4 p.m. Saturdays.

Notes: (1) Calculations of the return of Title IV aid for withdrawals occurring during the first two weeks of a term will be based on the last date of attendance for the term in which the student withdraws. Students who initiate a withdrawal from the University after the first two weeks of the term will be eligible for a refund of Title IV aid according to the refund schedule outlined in the table above.

(2) Students who receive Title IV aid while attending Lindenwood University and withdraw during the first 60 percent of the term will be disbursed Title IV aid in direct proportion to the length of time he/she remains enrolled. A student who remains enrolled beyond the 60 percent point of the term will not be entitled to a return of Title IV aid.

(3) No refund for housing charges will be made for a term after the student signs either a New Student Housing Application or a Returning Student Housing Application. Application, activity, lab, miscellaneous fees, and room reservation deposits are nonrefundable.

Combining Terms of Enrollment

In some cases, students can combine enrollments in two or more concurrent terms to attain the minimum enrollment for financial aid eligibility. Terms may be combined as follows:

- Fall Semester and/or Fall Quarter and/or Fall MBA I
- Fall Semester and/or Fall Quarter and/or Fall MBA II
- Spring Semester and/or Winter Quarter and/or Spring MBA I
- Spring Semester and/or Winter Quarter and/or Spring MBA II
- Summer Semester and Summer MBA

Note: Spring Quarter and Summer Quarter may not be combined with any other term.

Transferring Credit after Enrolling at Lindenwood

A student at Lindenwood who wishes to take courses at another college or university while pursuing a degree at Lindenwood must first obtain permission for the transfer of these courses from his or her academic advisor, the dean of academics, and the

registrar. A Prior Approval form may be obtained from the Office of Academics. A student may be allowed to take a course from another school during a term in which the requested course is not offered at Lindenwood. Credits accepted in transfer do not affect the student's grade point average at Lindenwood University.

Note: An LCIE student who has satisfied only three semester hours of a cluster with transfer credit must take the cluster. A student who has satisfied six semester hours of a cluster with transfer credit will be permitted to transfer the remaining three semester hours to Lindenwood to complete the cluster.

Page 40

Catalog of Entry

Students are required to satisfy the degree requirements of the catalog in effect at the time of matriculation. A continuing student who desires to pursue a course of study added to the curriculum in a subsequent catalog year must submit a catalog change request to the office of Academic Services. If the request is granted, the student will be bound by all requirements in the new catalog. Students who discontinue study at Lindenwood University may be required to adopt the requirements of the catalog in effect at the time of readmission depending upon the length of the absence. See the Academic Policies and Procedures section of this catalog for further information.

Page 103

Theatre

TA 10000 Theatre Practicum (1-2) This course consists of practical work on stage productions generally in a crew capacity and is open to all Lindenwood students. Course numbers in the upper division reflect more sophisticated and responsible participation. All practicum students are expected to attend two practicum work days during the course of a semester. Repeatable for credit.

TA 10001 Rehearsal and Production (0-1) All theatre majors are required to enroll in this course every fall and spring semester throughout their program of study, excluding the semester of student teaching or internship. Students are required to participate in one academic production, audition for all academic productions (performance and education emphasis only), attend monthly company meetings, usher one performance per semester, and attend one performance of each main stage academic theatre production. Repeatable for credit. Offered every semester.

TA 10002 Rehearsal and Production (0-1) All theatre majors are required to enroll in this course every fall and spring semester throughout their program of study, excluding the semester of student teaching or internship. Students are required to participate in one academic production, audition for all academic productions (performance and education emphasis only), attend monthly company meetings, usher one performance per semester, and attend at least one performance of all academic theatre productions (main stage and Jelkyl). Repeatable for credit. Offered every semester.

TA 10100 Acting I (3) This course is designed to teach basic skills to the beginning actor, the course explores the techniques of concentration, relaxation, nonverbal communication, and improvisation. This course is designed for theatre majors.

TA 10300 Oral Interpretation (3) This course consists of the study, analysis, and preparation of prose, poetry, and dramatic literature for oral presentation. Offered intermittently.

TA 10500 Fundamentals of Acting (3) (GE-FineArt) This course is designed for non-majors and will focus on empathizing with a character in a variety of dramatic contexts and is particularly suited for students who plan careers where role-playing is necessary and essential. Role-playing and characterization skills will be developed through a variety of acting games, improvisation scenarios, and in-depth character studies.

TA 11100 Introduction to Technical Theatre I (3) This course is an introduction to the total spectrum of technical theatre. 10 hours/ week lab required.

TA 11700 Introduction to the Theatrical Arts (3) (GE-FineArt) This course is an examination of the origins, forms, and styles of drama, dance, and musical theatre and their esthetic values. Students examine the relationships of the collaborative artists in their contributions to these arts in theatrical performance. Laboratory work will include attending actual performances of the various forms. Studio fee may apply.

TA 20000 Theatre Practicum (1-2) This course consists of practical work on stage productions generally in a crew capacity and is open to all Lindenwood students. Course numbers in the upper division reflect more sophisticated and responsible participation. All practicum students are expected to attend two practicum work days during the course of a semester. Repeatable for credit. Prerequisite: TA 10000 or permission of dean.

TA 20100 Acting II (3) This course is designed to be a scene-study class, the course explores the techniques for character analysis as described by Stanislavski. Students perform selected scenes from plays especially chosen to give them the necessary skills for building a character and creating a role for the stage.

TA 20400 Stage Voice and Movement (3) This course examines the basic exploration of the actor's voice and body as psychologically and physically responsive instruments.

TA 21000 Stage Management (3) This course explores the principles and processes of the stage manager. The course will include examinations of physical equipment, performance procedures, and the production of a practical prompt book. Students will be required to stage manage a scheduled studio production.

TA 21300 Stagecraft (3) This course explores the process, principles, and techniques used in scenic construction. Coursework consists of both lecture and practical application of techniques on various projects throughout the semester. Offered spring semester only. Prerequisite: TA 11100 Introduction to Technical Theatre.

TA 21600 Stage Make-up (3) Students will develop techniques in the design and application of stage make-up. Studio fee will apply.

TA 30000 Theatre Practicum (1-2) This course consists of practical work on stage productions generally in a crew capacity and is open to all Lindenwood students. Course numbers in the upper division reflect more sophisticated and responsible participation. All practicum students are expected to attend two practicum work days during the course of a semester. Repeatable for credit. Prerequisite: TA 20000 or permission of dean.

TA 30100-30199 Acting Studio (3) This class is designed to be an advanced scene study class for the study of such topics as: auditioning, improvisation, dialects, and musical theatre. Semester study will be devoted to a particular subject area and related activities. Repeatable for credit. Prerequisites: TA 20100.

TA 30200 Advanced Stage Voice and Movement (3) This course furthers the exploration of the actor's voice and body as psychologically and physically responsive instruments. Students will study and compare The Viewpoints and Cecily Berry's technique as a means of developing physical life and relationships onstage. Prerequisite: TA 20400.

TA 30300 Seminar in Musical Theatre (3) This is an advanced studio course focusing on various components of musical theatre performance. Repeatable for credit. Prerequisites: TA 20100, 2 hours from MUS 10400, MUS 20400, MUS 30400, and/or MUS 40400 plus, 3 hrs. Tap from DAN 21100, DAN 21200, DAN 31100, DAN 31200, DAN 41100, or DAN 41200 and 3 hrs. Jazz dance from DAN 20400, DAN 20500, DAN 30400, DAN 30500, DAN 30600, DAN 40400, DAN 40500, and/or DAN 40600.

TA 30400 Script Analysis (3) This basic course in theatrical theory presents the analytical and research processes necessary to the consideration of any play prior to production. The approach is necessary for those working in any of the artistic roles in the theatre. Prerequisites: ENG 17000 with a C or better and TA 10100.

TA 30500 Scenography (3) This course is an exploration of the European approach to stage productions in which a scenographer creates the total visual environment including sets, lights, and costumes. The conceptualization process will be examined through script analysis and graphic projects exploring traditional, non-traditional, and

naturalistic approaches to stage productions. Prerequisite: TA 11200, or permission of instructor.

TA 30600 Directing (3) This course consists of fundamental theory and practice for the stage director. Prerequisite: TA 30400, or permission of dean.

TA 31700 History of Costume and Fashion (3) (GE-FineArt) This course is structured as an overview of the history of Western dress. Not open to students with credit in ART 37100. Prerequisites: ART 22200 OR ART 22400 or permission of dean.

TA 33500 Modern Drama (3) (GE-Lit/FineArt/CrsClf) This course is a study of directions in modern and contemporary drama from Ibsen to the present, including realistic, naturalistic, symbolist, poetic, expressionist, existentialist, "epic," and experimental plays. Not open to students with credit in ENG 33500. Prerequisite: ENG 17000 with a C or better or permission.

TA 33600 Survey of Dramatic Literature (3) (GE-Lit/FineArt/CrsClf) This course examines all major periods of the Western World from ancient Athens to the present. Offered fall semester only. Prerequisite: ENG 17000 with a C or better or permission.

TA 33700 Seminar in American Drama (GE-Fine Art) (3) This course will explore the history and development of dramatic literature in America. American playwrights and their work from 1770 to the present will be examined. This seminal heritage of uniquely American theatre forms the foundation for the eventual rise of main stream modern drama in the United States. Prerequisite: ENG 17000 with a C or better or permission.

TA 35000 Directing II (3) This course consists of further study of directing as a process culminating in the direction of a short public performance. Studio fee may apply. Prerequisite: TA 30600 with a grade of C or better.

TA 37000 History of Theatre (3) (GE-FineArt/CrsClf) This course is the study of drama in form and production, and its basis in historical and contemporary culture. Prerequisite: ENG 17000 with a C or better or permission.

TA 38600-38699 Special Topics (3) (GE-FineArt) This course is a focused examination of a specific subject in the field of theatre. May be repeated as topics vary. This class can satisfy the general education Fine Arts requirement. Lab fee may be required.

TA 38700-38799 Special Topics (3) (GE-FineArt/CrsClf) This course is a focused examination of a specific subject in the field of theatre. May be repeated as topics vary. This class can satisfy either the general education fine arts or general education cross-cultural requirement. Lab fee may be required.

TA 38800-38899 Special Topics (1-3) This course is a focused examination of a specific subject in the field of theatre. May be repeated as topics vary. This class is not a general education class. Lab fee may be required.

TA 40000 Theatre Practicum (1-2) This course consists of practical work on stage productions generally in a crew capacity and is open to all Lindenwood students. Course

numbers in the upper division reflect more sophisticated and responsible participation. All practicum students are expected to attend two practicum work days during the course of a semester. Prerequisite: TA 30000 or permission of dean. Repeatable for credit.

TA 40100-40199 Advanced Acting Studio (3) This course is designed to be an advanced acting class for scene work and acting styles. Topics will include Shakespeare, comedy, Neoclassic, Restoration, and various other styles. Repeatable for credit. Prerequisites: TA 20100.

TA 40400 Applied Design and Technical Theatre Studio (3) This course is based in practical design and technical theatre work from conceptualization to actualization on a fully realized production, concentrating on style, period, and genre of the piece. Specific application of technical related skills is a major part of this course. May be repeated for credit with the permission of dean. Prerequisites: TA 20700.

TA 40600 Advanced Directing (3) This course offers advanced exercises in analysis and style leading to the production of a one act play. Repeatable for credit. Studio fee may apply. Prerequisite: TA 35000 with letter grade of C or above and permission of dean.

TA 41000 Advanced Stage Management (3) This course will explore deeper into the principles and processes of stage management. It will examine Equity rules and regulations for a professional stage manager and the process a professional stage manager must take whether it will be for a theatrical production, a dance concert, a musical concert, or a touring production. Students will be required to stage manage a full length production, a touring show, a dance concert, or music work. May be repeated for credit. Prerequisites: TA 11100 & TA 21000

TA 43000 Theatre Workshop (1-6) This advanced course of study which may include such topics as staged readings, new play development, advanced character analysis and application, production and design projects, alternative acting and directing methodologies, voice and movement studies. Prerequisites: TA 10100, TA 20100, TA 30100 or TA 40100 or permission of dean.

TA 46500 Professional Internship (1-6) The student will work for a professional theatre in a capacity related to his or her emphasis. Prerequisite: Student must have achieved at least sophomore standing and must have the supervising instructor's permission. Repeatable for credit up to six hours.

TA 48000 Career and Portfolio Seminar (3) This practical course is designed to prepare students for their successful entry into various careers associated with theatre, including middle and secondary school teaching, admission to graduate school, professional performance, directing, and/or technical theatre work, etc. Prerequisite: senior standing and permission of dean.

TA 49900 Senior Project (3) All senior level B.F.A. students must enroll in this course which is a culmination of their work at Lindenwood. Each student will meet in consultation with a faculty member to develop his/her

senior project. In all cases, a proposal for the senior project must be submitted in writing and approved by the faculty sponsor. Whenever possible, the proposal should be submitted the semester before the project in question. A studio fee may be assessed.

Page 163

Professional Counseling

IPC 51100 Foundations of Professional Counseling (3) This course is an introduction to the field of counseling, services, tools and challenges of the professional counselor. Another focus is the theoretical and applied study of the helping relationship, the facilitative conditions, techniques of interviewing, and counselor self-awareness and use of self and client self-awareness. Prerequisite: Admission to the Counseling Program.

IPC 51200 Ethics and Professional Issues (3) This course is the study of professional programs/organizations and codes of ethics. Students examine professional identity issues in the mental health field and current political, legal, and ethical issues affecting the practice of counseling and review the current status of professional training standards and licensing. Prerequisite: Admission to the Counseling Program.

IPC 51300 Principles of School Counseling (3) This course is an introduction to functions and components of a comprehensive school guidance program, with practical strategies for planning, organization and implementation of such programs. The course includes program evaluation, collaboration with school personnel and legal and ethical issues related to school counseling. Prerequisite: Admission to the Counseling Program.

IPC 52100 Human Growth and Development (3) This course is a study of human growth and development from infancy through old age and covers psychological, sociological, and physiological aspects of development as students examine development theories and research and their implications for counseling interventions. Prerequisite: Admission to the Counseling Program.

IPC 52200 Personality Theories and Psychopathology (3) This course is a review of current personality theories and the use of these theories in the practice of counseling. Psychopathology and maladaptive behaviors will be included. Prerequisite: Admission to the Counseling Program.

IPC 52300 Adjustment and Learning Issues in Children and Adolescents (3) Students will develop an understanding of the factors that affect developmental crisis, disability, psychopathology and learning difficulties in children and adolescents. The course also focuses on counseling strategies in working with students who display such adjustment problems and learning difficulties. Prerequisite: Admission to the Counseling Program.

IPC 52400 Adult Diagnosis and Treatment Planning (3) Diagnostic methods will be explored with emphasis on the Diagnostic and Statistical Manual of Mental Disorders. A

select overview of psychopathology, assessment, and interventions appropriate to the study of mental disorders will be included. Prerequisite: IPC 51000 or 51100.

IPC 53100 Family Counseling (3) This course is an intensive study of theories of family counseling. The applied focus emphasizes counseling skills with parents with whole families in a variety of family forms, i.e., traditional, single-parent, and re-marriage families. Communication, systemic and strategic therapies are a focus. Prerequisite: IPC 55100 or IPC 55300.

IPC 54100 Research Methods and Program Evaluation (3) This course prepares students to understand, interpret and critically analyze research based counseling literature and focuses on principles and methods of designing counseling outcomes research and evaluation studies as well as methods of data collection and data analysis. Students will be provided with a basic understanding of statistical analysis and interpretation in research literature. Prerequisite: IPC 51000 or IPC 51100.

IPC 55100 Counseling Theory and Practice (3) This course is an intensive study of the basic theories, principles, and methods of counseling. Prerequisite: IPC 51000 or IPC 51100.

IPC 55200 Counseling Skills Lab (3) This course consists of experiential integration of theoretical material and counseling skills to enable the counselor to understand the client's problems more fully and accurately and to intervene effectively. Prerequisite: IPC 51000 or IPC 51100.

IPC 55300 Theories of Counseling Children and Adolescents (3) This course focuses on theories of counseling as they apply to children and adolescents and examines effective counseling strategies for working with the population. Prerequisite: Admission to the Counseling Program.

IPC 56100 Group Dynamics, Process and Counseling (3) This course is the study of the principles of group dynamics with an exploration of the processes of group interactions. Students will examine types of groups and theories and techniques of group counseling. Outside group participation will be required. Prerequisite: IPC 55100 or IPC 55300.

IPC 56200 Social and Cultural Foundations of Counseling (3) This course is the study of the social bases of behavior with an emphasis on the influence of culture and cultural differences on the counseling process. Students will examine the impact of prejudice and discrimination on specific populations and the adoption of culturally sensitive strategies in working with these populations. Prerequisite: IPC 51000 or 51100.

IPC 56500 Introduction to Substance Abuse Counseling (3) This course is designed to provide an overview of the major theories of etiology, dynamics, assessment, treatment and research issues of substance abuse. Consideration for how these aspects are applied to diverse populations is addressed. Prerequisite: 18 hours of counseling coursework.

IPC 57500 Family and School Consulting (3) This course examines the development and implementation of solution focused strategies and skills when working with students, school personnel, and families in a school setting. The course requires intensive case studies. Prerequisite: IPC 55100 or IPC 55300.

IPC 58100 Appraisal of the Individual (3) This course is an introduction to psychometrics and methods of appraisal. Students will examine several data collection approaches including interviewing and testing and consider factors affecting data interpretation such as age, sex, and ethnic and cultural background. Students will learn how to use and interpret a variety of tests including personality, vocational interest, achievement, group intelligence, and aptitude tests. Lab fee. Prerequisite: IPC 51000 or IPC 51100.

IPC 58200 Lifestyle and Career Development (3) This course is the study of major theories of career development including career choice theories and models of career decision making. Students will examine the relationship between career choice and lifestyle. The course serves as an introduction to career counseling techniques and sources of occupational and educational information. Lab fee. Prerequisite: IPC 51000 or IPC 51100.

IPC 58300 Analysis of the Individual (3) This course offers intensive study and practice in the administration, scoring and interpretation of several psychological tests used with children and adolescents and the preparation of comprehensive case reports. Lab fee. Prerequisite: IPC 58100.

IPC 59000-59999 Special Topics in Counseling (1-6) This course examines topical issues in counseling theory, research, and practice. Prerequisite: 18 hours of counseling coursework.

IPC 60500 Comprehensive Examination (0) This includes the standardized Counselor Preparation Comprehensive Examination (CPCE) (professional) or the PRAXIS III (school) examination. There will be a fee for the examination. Prerequisite: 36 hours of counseling coursework.

IPC 60600 Scholarly Paper (0) Students complete a scholarly paper. Students register for the culminating project after completion of IPC 54100 Research Methods and Program Evaluation. Students will receive an incomplete grade for this project until the scholarly paper is finished and approved by a review committee. Prerequisite: IPC 54100 and 36 hours of counseling coursework.

IPC 62000 Counseling Internship (3-6) Students complete 600 hours of clinical practice in agency settings. Internship students receive one-to-one supervision from qualified professionals at their field sites and they also participate in a group supervision seminar conducted by a faculty member. Advance approval from a Faculty Advisor is required for registration. Lab fee. Prerequisites: IPC 52400, 56100, and 56200 and 3.0 GPA and permission; is repeatable.

IPC 62001 Internship Extension (0) Students who take an Incomplete in first term Internship and have less than half

the required hours, and all students who taken an Incomplete in second Internship, must enroll in this extension and continue to attend their Internship class. \$50 fee required.

IPC 62100 Field Placement 1 (3) Students complete 150 hours of clinical practice in a mental health or school setting under the supervision of a certified school counselor as well as a faculty member. Advance approval from a Faculty Advisor is required for registration. Lab fee. Prerequisites: IPC 55300, 56100, 56200, 57500, and 58200, and 3.0 GPA and permission.

IPC 62101 Field Placement 1 Extension (0) Students who take an Incomplete in Field Placement 1 and have less than half the required hours must enroll in this extension and continue to attend their Field Placement 1 class. \$50 fee required.

IPC 62200 Field Placement 2 K-8 (3) Students complete 300 clock hours in an elementary school setting under the supervision of a certified school counselor as well as a faculty member. Advance approval from a Faculty Advisor is required for registration. Lab fee. Prerequisites: IPC 59000 or IPC 59100, and 3.0 GPA and permission.

IPC 62201 Field Placement 2 K-8 Extension (0) Students who take an Incomplete in Field Placement 2 must enroll in this extension and continue to attend their Field Placement

2 class until all required hours are completed. \$50 fee required.

IPC 62300 Field Placement 2 7-12 (3) Students complete 300 clock hours in a secondary school setting under the supervision of a certified school counselor as well as a faculty member. Advance approval from a Faculty Advisor is required for registration. Lab fee. Prerequisites: IPC 59000 or IPC 59100, and 3.0 GPA and permission.

IPC 62301 Field Placement 2 7-12 Extension (0) Students who take an Incomplete in Field Placement 2 must enroll in this extension and continue to attend their Field Placement 2 class until all required hours are completed. \$50 fee required.

IPC 62400 Field Placement 2 K-12 (3) Students complete 150 clock hours in an elementary setting and 150 hours in a secondary setting under the supervision of a certified school counselor as well as a faculty member. Advance approval from a Faculty Advisor is required for registration. Lab fee. Prerequisites: IPC 59000 or IPC 59100 and 3.0 GPA and permission.

IPC 62401 Field Placement 2 K-12 Extension (0) Students who take an Incomplete in Field Placement 2 must enroll in this extension and continue to attend their Field Placement 2 class until all required hours are completed. \$50 fee required.