

Academic Year ____/____

ACADEMIC PLAN & ELIGIBILITY CONTRACT (3 PAGES TOTAL)

Academic Plan to be completed by you and your academic advisor for the **entire** academic year. Academic Plans are required for students who are not making Satisfactory Academic Progress (SAP) under Federal Regulation 668. 34 of the U.S. Department of Education. Academic Plans are intended to help students to regain financial aid eligibility while keeping them on a direct path to graduation.

The academic plan and eligibility contract must be uploaded to the student portal or hand-delivered to the Financial Aid Office.

PART A - STUDENT INFORMATION				
Name: First, Last and Middle initial		Student ID#	Phone:	
PART B - ACADEMIC ADVISOR SECTION				
Federal regulations require the institution to establish an Academic Plan-of-Action for students who have failed to meet SAP standards .				
Academic Advisor – Please work with the student to develop a planned curriculum to ensure that s/he has a realistic two/three semester academic plan and that coursework listed is required for the student’s declared program. Once this plan is developed and agreed upon, please sign and date the Academic Plan. The student cannot receive financial aid without this document.				
Degree Program _____ Is this a Change of Major? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Expected Graduation Date _____ Current Cumulative GPA _____ Cumulative Degree Hour _____				
Fall Semester: _____				
Course Name	Course Number	Credit Hours	Repeat Y/N	Required for Major
Spring Semester: _____				
Course Name	Course Number	Credit Hours	Repeat Y/N	Required for Major

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Summer Semester: _____

Course Name	Course Number	Credit Hours	Repeat Y/N	Required for Major

Advisor Name: _____ Signature: _____ Date: _____

Student Name: _____ Signature: _____ Date: _____

Eligibility Contract on page 3.

ELIGIBILITY CONTRACT

PART C - STUDENT SECTION

In accordance with the [Financial Aid Satisfactory Academic Progress](#) policy, I _____ agree that I will fulfill each of the following terms of this agreement.

Students ***must initial*** each statement below. **Do not** mark "X"

_____ I will maintain a 2.0 or higher GPA (undergraduate students) or a 3.0 or higher GPA (graduate students) each semester.

_____ I will successfully complete all attempted courses I register for each semester.

_____ I will maintain academic performance: complete all courses attempted each semester- no grades of AF, F, I and/or W.

_____ I will adhere to any additional conditions specified on my probation letter that will be sent to my school email.

_____ I will attend class regularly.

_____ I will meet with my instructors or academic advisor regularly to monitor my academic progress.

_____ I will utilize services offered by Lindenwood University, as appropriate. These may include the Student and Academic Support Services (SASS), Tutoring Services, Writing Center, and/or Student Counseling at the Wellness Center.

_____ I will monitor my 4-week grades, mid-term grades and final grades through my student portal.

_____ I will check my Lindenwood University email on a regular basis as it is the primary means of communication.

PART D - CERTIFICATION

Student: By signing below, you agree, should your financial aid appeal request be approved to adhere to the terms of this agreement in order to retain your eligibility for Federal, State, and Institutional aid, and you acknowledge that you have read and understand that failure to meet the terms of this agreement will result in ineligibility for the following programs: Federal Pell Grant, Federal Supplemental Educational Opportunity Grant (FSEOG), Federal Direct Student Loans (Subsidized, Unsubsidized, Parent Plus, and Grad Plus), Federal Work-Study, Access Missouri Grant, Missouri Bright Flight awards, and various university grants/scholarships. Students who have lost financial aid eligibility may request to have their eligibility reinstated once SAP standards have been met.

Student Signature: _____

Date: _____

Lindenwood University's Financial Aid Office is committed to helping students. For questions or assistance, please contact your [Financial Aid Advisor](#).