LINDENWOOD

REAL EXPERIENCE. REAL SUCCESS.

Dear Counselors,

You may apply to Lindenwood for graduate credit any time during or after the conference.

See our [Frequently Asked Questions](#) and [Academic Terms](#) to better understand our timelines

To earn graduate credit:

- Complete the Lindenwood [workshop application](#) form by paying $75 per credit hour with a credit card. *Make sure to select the correct term/course title/district/organization*. Fill out the workshop application each time you pursue one or more professional development courses. Allow up to 2 weeks for registrations to be processed.

- Once the Lindenwood application is processed, you can check your grade status, unofficial transcript, or billing statement by accessing the *Student Portal* at [My Lindenwood](#). For Lindenwood student login credentials, please call IT (636)- 255-5100 or email [IT Helpdesk](#) with your full name and initials as per our records. **Note:** *If grading or application is a work in progress, courses and grades will not reflect on the unofficial transcript.*

- **Grades are posted approximately two weeks after the term ends.** We encourage you to check the unofficial transcript prior to ordering an official transcript.

- An official transcript may be ordered online through [Parchment](#). Official transcripts are sent directly to a district, employer, or student and bear the university seal.

- **Graduate credits are nonrefundable.** Participants are strongly encouraged to verify with their school districts to determine if this graduate credit is applicable. These may be applied, in most cases, to satisfy CEUs or professional development requirements (plus hours) for salary advancement or licensure renewal. It is up to individual school districts and state certification renewal requirements as to whether they will approve these graduate credits.

If you have questions, feel free to check our page or reach out to Lindenwood University Professional and Continuing Education (PACE) at k12pd@lindenwood.edu.

Sincerely,
Azam Nathaniel
Program Manager, K-12 Professional and Continuing Education
636-949-4612 / anathaniel@lindenwood.edu

LINDENWOOD
REAL EXPERIENCE. REAL SUCCESS.

Lindenwood University Syllabus
ASCA Conference 2024 – 3 Credit
Fired Up

Course: EW 52637 ASCA Conference 2024: Fired Up

Term/Duration: Summer 2024/ Fall 2024

Course Code: EW 52637

Credit hours: 3 Credit Hour

Graduate Credit Registration: *(Available for 2 terms)*
- Summer 2024
- Fall 2024
- See the **academic terms**

Instructor/Facilitator: Wendy Linton

Contact Information: WLinton@lindenwood.edu

Location: Kansas City**,** Missouri

Date(s): July 13-16, 2024

Directions for Assignment Submission:

Please upload all assignments on **CANVAS** for grading purposes. Do not email assignments!

If you have any questions regarding the assignments, please email wlinton@lindenwood.edu and copy anathaniel@lindenwood.edu

Required Assignments for 3-hour Graduate Credit

Assignments Titles	Expected Hours to Complete
1. Attendance Requirements	20
2. Advocacy PPT	15
3. Active Reflection & SMART Goals	10

Course Objectives:

- Students will actively expand their general knowledge base in the field of counseling and apply the knowledge to their area of practice based on the sessions they attend.

- Students will go beyond knowledge and use critical thinking to evaluate the knowledge presented.

- Students will develop 7 SMART Goals to implement changes to their counseling programs.

Details of Coursework:

Attendance Requirements (20 hours):

Attend a minimum of 20 hours/sessions during the conference, this may be in person or virtual sessions. List the sessions and time attended in the following format on a Word Doc as well as the total number of hours.

* If you are completing both the 1-hour and the 3-hour credit, you must list at least 20 hours. If you are only doing the 1-hr credit, you will need 10 hours. You cannot use the sessions or SMART goals used in your 1-hour graduate credit class.

Session Name	Length of Time
	TOTAL TIME

Presentation (10 hours):

Develop a presentation using PPT or similar program on selected topic (s) from the conference. Choose one option only, **Option 1** This may be an in-depth look at one topic used for a classroom lesson or parent night based on a session or sessions attended. **Option 2** This is an overview of the entire ASCA conference to share with your counseling colleagues who were unable to attend or for teachers or administrators in your district, please identify the audience for the option you choose. Please make the presentation 25-30 slides including a title slide, a source slide, graphics/illustrations, and look at the rubric below.

	Excellent	Good	Fair
Title Slide	Title Slide lists the title, your name, presentation title, any important information and your identified audience	Title Slide lists 3/4 required elements.	Title Slide lists less than 3 of 4 required elements
Intro, Body, Conclusion Slides	15 -20 required slides or with relevant information. Topic is discussed clearly and adequate points are made.	12 required slides with relevant information. Topic is somewhat discussed but more information is required.	10 required slides with relevant information. Topic is slightly discussed but more material is needed.
Powerpoint/Graphics	Slides are attractive. Text is legible. No grammatical errors. Graphics and effects are used throughout to enhance presentation. Information is at the advanced level and consistently supports images.	Slides are attractive. Text is legible. No grammatical errors. More than half of the slides use graphics and effects to enhance presentation. Information adequately supports images.	Slides are legible. Amount of text is too great for the amount of space provided. Some grammatical errors. Less than half the slides have graphics or effects. Information supports images at times.
Citations & Resource Slide (Remember if using info from a conference presentation from the you need to include it in your resource list)	All sources of information are cited so that the audience can determine the credibility and authority of the information presented. You may do this on each slide but you must have a resource slide which follows APA guidelines.	Most sources of information use proper citation, and sources are documented to make it possible to check on the accuracy of information. You have a Resource Slide	Sometimes copyright guidelines are followed and some information do not use proper citations. No Resource slide is provided.

Active Conference Reflection (15 hours):

- The reflection should address how the sessions got you "fired up" this next year. Please reference at least seven sessions you attended which you will be able to apply this upcoming school year and develop 7 SMART goals to help you attain your dreams.

- The reflection needs to be 5-7 pages APA style with as cover page, double-spaced spaced and cited references.

- Please use the attached ASCA SMART Goal Sheet for the 7 SMART goals. One sheet for each goal.

- **You cannot use the sessions or SMART goals used in your 1-hour graduate credit class.**

- Download ASCA SMART Goal Sheet here: https://www.lindenwood.edu/pace/k-12-educators-and-counselors/asca-u-specialist-trainings/

The Grade Plan:

To earn a grade of "A": Fully participate in the course activities and complete at least 90% of the coursework and documentation required by the syllabus in a timely manner.

To earn a grade of "B": Fully participate in the course activities and complete at least 80% of the coursework and documentation required by the syllabus in a timely manner.

Failure to thoroughly complete curriculum or failure to meet the requirement of an "A" or "B" will result in failure of the class.