

**LINDENWOOD**  
UNIVERSITY  
LEARNING ACADEMY

**BOSS TO COACH ONE - GALLUP**  
APPLICATION FORM

*The Boss to Coach One learning opportunity supports Lindenwood University's commitment to professional development of the whole person and will provide managers with skills needed to promote a coaching culture with direct reports.*

**SCOPE AND ELIGILITY**

All staff administrators are invited to apply for these funds. Boss to Coach One is for managers who want to accelerate performance through powerful coaching, achieve measurable gains in key business outcomes and drive organic growth through human development. Awards are made within the same academic year in which they are used. For full details of the program, click [here](#). Program can be completed in 2-day sessions or 4 half day sessions, whichever is best for the managers' schedule.

**FUNDING AND ALLOWABLE USES**

Funding is managed by the Lindenwood Learning Academy as part of its Staff Development program. The maximum amount available to request within a funding cycle is \$3,500.

Allowable expenses include, but are not limited to:

- Cost of program, materials, or supplies, directly connected with the program
- New equipment necessary for improved coaching climate
- Costs related to events and partnership engagement

Non-Allowable expenses include, but are not limited to:

- Staff compensation
- General office supplies or materials
- General purpose computers, IT subscriptions, or leases

**PROPOSAL EVALUATION AND GUIDING QUESTIONS**

Proposals will be evaluated by a small committee of colleagues, and the process will be led by the Director, Employee Development. The following guiding questions will inform their decisions.

1. To what extent are you interested in promoting a coaching culture within your team?
2. To what extent is the proposed training program aligned with the division and department strategic and operational goals?
3. What potential does the training program have for enhancing the employee experience?
4. How will the learning from the program be used in the future (to include dissemination at staff administrator development session, sustained management changes, long term improvements in employee engagement, etc.)?

**TIMELINE**

- February 7, 2022: Call for Proposals opens
- March 15, 2022: Call for Proposals closes
- April 1, 2022: All applicants will be notified of the outcome
- June 1, 2022: The funds must be used (funds do not roll over to another year)

**APPLICATION PROCESS:**

Submit the application and a short email statement of support from your supervisor to [learningacademy@lindenwood.edu](mailto:learningacademy@lindenwood.edu) by March 15, 2022.

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STAFF ADMINISTRATOR \_\_\_\_\_

To what extent is are you interested in promoting a coaching culture within your team? (50 words or less for each)

To what extent is the proposed training program aligned with the strategic and operational goals of the department?

What potential does the training program have for enhancing the employee experience?

How will the learning from the program be used in the future (to include dissemination, sustained management changes, long term improvements in employee engagement, etc.)?