

LINDENWOOD

Student Scholar Travel Grant Request

This form must be completed and approved at least two weeks PRIOR to traveling.

The Lindenwood Student Scholars Fund supports travel for the purpose of presenting scholarly work, serving as an invited moderator or discussant on a scholarly panel, or exhibiting one's artistic productions. Applicants must be currently enrolled at Lindenwood University and may not receive funds twice in a fiscal year. An undergraduate student may be awarded up to \$300, and a graduate student may receive up to \$500, based on estimated costs. **Funding will be provided via the [student refund process](#), so applicants must be in good financial standing with the university in order to receive funds from the grant.**

Name: _____ Student Number: A000 _____

Undergraduate or Graduate Student: _____ Student Email: _____

Event Location: _____ Date of Event: _____

Event Name: _____

Purpose of Participation: _____

Please state how any missed classwork will be made up:

Total Funding Requested (Itemized Below): \$ _____

Registration \$ _____ Transportation (Includes airfare/mileage at \$.43/mile) \$ _____

Lodging \$ _____ Meals \$ _____ Local transit* \$ _____

Verification of presentation, event details, and estimated expense must accompany this form.

Student Signature: _____ Date: _____

Faculty Sponsor Endorsement: _____ Date: _____

Dean of Associated School: _____ Date: _____

Approved: _____ Not Approved: _____ Reimbursement Amount \$ _____

Provost Approval: _____ Date: _____