

Important Information:

This form is composed of two sections the first section is completed by the student stating the reason for the I-20 to be reprinted. The second section is by the Office of Admissions & Services for International Students (OASIS)

Please note that any reason with (*) by it may require additional paperwork or forms.

There may be an additional charge for the reprint of your I-20.

When requesting the I-20 reprint you will need to first submit this form and then bring your current I-20 to the office when picking up your reprinted I-20.

There is a 2 – 3 day wait for the I-20 reprint, you will be notified by email when your I-20 is ready.

Section I – To Be Completed By Student

Last Name: _____

Major/Program: _____

First Name: _____

Degree Level: _____

Student ID: _____

Email: _____

I am requesting a reprint of my I-20 for the following reason: (selection any that may apply)

☐ I-20 was lost / misplaced

☐ Change of status (initial to continued)*

☐ I-20 is packed in luggage

☐ Program end date extended*

☐ I-20 was stolen*

☐ Addition of a major*

☐ I-20 is damaged*

☐ Updated OPT employer information*

☐ Travel signatures lines are filled*

☐ Change of major*

☐ Other: _____

By signing this request, I confirm and understand that there may be an additional charge for the reprint of my I-20.

Signature _____

Date _____

To Be Completed by Admissions, International and the Bursar's Office

Office Use Only:

Currently Enrolled: ____ Yes ____ No Current Term: _____ New Student: ____ or Continuing Student ____

Was the reprint fee paid? ____ Yes ____ No Who took Payment (initials): _____ Date of Payment: _____

If no, why _____

Comments: _____

Date completed: _____

Signature: _____