Student Authentication in Online Courses

Lindenwood takes academic integrity very seriously and we are committed to student authentication. As per The Higher Education Opportunity Act (Public Law 110–315), student authentication is defined as "processes to establish that the student who registers for a distance education course or program is the same student who participates in and completes the program and receives the academic credit." Accordingly, compliance with the following requirements is a condition of enrollment in all online and hybrid courses.

- 1. Online coursework is delivered and submitted through Lindenwood's official Learning Management System (Canvas), which requires secure login and pass code information administered by the University.
- 2. Students enrolled in an online or hybrid course must complete the institutional Course Ethics Agreement.
- 3. Students enrolled in an online or hybrid course must submit an Introductory Video.
- 4. Students enrolled in an online or hybrid course must have a current photo, confirmed by a valid form of identification, within Lindenwood's student information system.
- 5. Students enrolled in an online or hybrid course must comply with course-specific authentication measures. The methods of student authentication incorporated into a particular course can be found in its syllabus. Examples include but are not limited to live or video proctoring, authentication technology, video assignments, videoconferences, and extensive writing assignments.

ProctorU

- 6. Using a webcam or camera on a mobile device to record and submit video content within the secure Learning Management System is required in all online and hybrid courses. Students may also be asked to record and post video content in a discussion board or participate in a recorded videoconference.
- 7. Students enrolled in an online or hybrid course must complete the institutional Authentication Survey.

Students who refuse to complete initial authentication requirements by the end of the add period or who reject or refuse to complete the Ethics Agreement will be dropped from the course. Students who refuse to complete subsequent authentication requirements will be withdrawn from and charged for the course and subject to other financial consequences if the change moves them from full-time to part-time status. Students with a reasonable need or hardship that

prevents or prohibits them from video requirements may appeal, in writing, to their instructor, who will submit appeals for review and resolution to the Office of Student and Academic Support Services. Any suspicions or evidence of authentication breaches will be reported to the school dean. Authentication costs, if applicable, are disclosed prior to enrollment via fees included in course schedules.