

2021

Summer Facility Requests Guidebook



LINDENWOOD

U N I V E R S I T Y

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Types of Summer Activities at Lindenwood University

Lindenwood Female College d/b/a Lindenwood University (“Lindenwood”) is pleased to provide you with this Summer Facility Requests Guidebook. All information herein is subject to the final approval of Lindenwood in connection with any camp or event proposed to be held on campus.

- A **Lindenwood Camp** is a camp that is run by a Lindenwood department with a camp director that is a full-time Lindenwood faculty/staff member. The main purpose of this camp is to recruit students to Lindenwood and raise funds for the Lindenwood department that is hosting the camp.

- An **External Camp** is a camp that is run by an external organization that may or may not have a Lindenwood employee as part of the camp staff.

Requests for access to campus facilities and food service during the summer are coordinated through the Facilities Rental Coordinator and must be submitted by April 15, 2021.

Housing and Facility Rental Fees

(Faculty/Staff should contact the Facilities Rental Coordinator for internal rental fee rates.)

Due to COVID-19 restrictions there are limited spots available for Residential Camps, and currently Lindenwood is not accepting additional requests for Summer 2021 Residential Camps. Please contact SKennedy@lindenwood.edu if you have any questions.

External Camp Housing and Facility Rental Fees

<u>Facility</u>	<u>Fees</u>
Auditoriums/Large Rooms (capacity 100+)	\$100 per hour (maximum rate of \$600 per day)
Classrooms/Small Rooms (less than 50 capacity)	\$25 per hour (maximum rate of \$150 per day)
Large Classrooms/Meeting Rooms (50-100 capacity)	\$50 per hour (maximum rate of \$300 per day)
There is a two (2) hour minimum rental required for Classrooms/Small Rooms and a four (4) hour minimum rental required for Large Classrooms/Meeting Rooms.	
Evans Commons Gym Courts	\$50 per hour/court (\$40 per hour for 10 hours or more)
Hyland Arena Gymnasium & Hunter Stadium	\$225 per hour (\$175 per hour for 10 hours or more)
Evans Commons Sand Volleyball Courts (both)	\$50 per hour (\$40 per hour for 10 hours or more)
Fields (Softball/Baseball, Athletic Track)	\$200 per hour (\$150 per hour for 10 hours or more)
There is a four (4) hour minimum rental required for all athletic facilities.	

A staff member must be present for all External Camps. Please contact the Facilities Rental Coordinator for rates applicable to your event.

Additionally, Lindenwood, in its sole discretion, may require a deposit in connection with External Camps.

A custodial fee of \$40 per hour per the number of required custodial staff will be charged in connection with each External Camp using space in a facility outside of its normal operating hours or in the event the nature of such External Camp requires additional custodial staffing during normal operating hours, all as determined in Lindenwood's sole discretion. If the facilities are damaged and/or require a staff member to provide more than the standard custodial services to clean the facilities following the camp/conference, there will be additional fees charged depending on the severity of damage, repair, or cleaning required. The Vice President of Operations will determine this amount.

Dining Hall Meal Costs and Hours of Operation*

<u>Per Meal</u>	
Breakfast	\$10.00 per person
Lunch	\$10.00 per person
Dinner	\$12.00 per person

<u>Hours of Operation for Meal Pick Up in Evans Commons Dining Hall</u>
<i>Monday - Sunday</i>
Breakfast: 8:00-9:00am
Lunch: 11:30am-12:30pm
Dinner: 5:00-6:00pm

Safety with food service is our top priority. **Due to COVID-19, all meals for camps in 2021 will be in carry out service only.** All meals will be prepackaged, bagged, and picked up by the camp representatives to distribute to their campers. Specific menus will be forwarded two weeks prior to camp start date, however, examples of menu options are as below:

Breakfast: Yogurt, Fruit Cup, Bagel with Cream Cheese/Butter/Peanut Butter, Granola Bar, Juice

Lunch: Sandwich, Chips, Apple, Cookie, Gatorade/Bottled Water

Dinner: Entrée, Side, Vegetable, Dessert, Bottled Water

Pedestal Foods is happy to work with your organization to accommodate your dining needs. Should you have any guests that have specific dietary needs, please submit your requests for review.

Meal pick up outside of these timeframes are available for an additional fee but must be communicated a minimum of 30 days prior to arrival. Parties purchasing meal tickets must provide party size a minimum of two weeks prior to arrival.

If you have a guest(s) with specific dietary needs, requests can be made with Pedestal Foods for options.

**Prices and hours of operations are subject to change.*

Camp/Conference Guidelines

Key Terminology

- **Camp Director** – Individual responsible for oversight of the camp/conference.
- **Form 1A** – Proposal/Request for Camp/Conference Application. This form identifies all key information related to the camp/conference, including facilities requested, timeframe of event, camp director, etc.

Camp/Conference Approval Process

1. Form 1A must be completed and submitted to the Facilities Rental Coordinator (and approved by all listed persons at the bottom of Form 1A) before camp/conference is finalized. Slots will be filled in the discretion of Lindenwood. Additional documentation may apply to External Camp requests, and a final Master Facilities Use Agreement, along with all required riders, must be executed before any rental reservation is final.
2. Deadline for camp/conference submissions is **April 15, 2021**. No submissions will be accepted after these dates.

**Prices and hours of operations are subject to change.*

Facility Usage

1. Facility access will be limited to areas requested on Form 1A.
2. A lost dorm key will result in a \$135 lock and key replacement fee.
3. Only overnight camp participants are allowed access to the dorms. Any participants and/or guests that are not approved for overnight stay are not allowed in the dorms at any time.
4. The Vice President of Operations makes the final determination as to whether the camp/conference is a Lindenwood Camp or External Camp, as well as the final cost and fees related thereto.
5. All food service/catering is managed through Pedestal Food Service. Outside food is not allowed.

Other Responsibilities

1. Each camp director will be responsible for maintaining registration material and liability waiver forms. It is recommended that the liability waiver be a part of the camp/conference form. External Camps must have all participants complete the applicable Lindenwood University Release, Participant Waiver, and Hold Harmless Agreement (Appendix A).
2. All external organizations must show proof of liability insurance and such other coverages as Lindenwood may require. A minimum of three (3) weeks prior to the start of the camp/conference, a certificate of insurance must be delivered, evidencing commercial general liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 in the aggregate, naming Lindenwood University as an additional insured for the term of the event. If participants in the camp/conference will be under the age of 18, the insurance must include coverage for sexual abuse and molestation liability.
3. All campers are required to sign a publicity and privacy release to Lindenwood.
4. Final resident camp/conference headcount and rooming list must be turned into the Facilities Rental Coordinator no later than seven days before camp/conference.
5. Security will be provided a report identifying which camps/conferences will be occurring on campus, the timeframe of the camps/conferences, contact information, etc.
6. Camp director and camp personnel must be present at all times.
7. Final payment (check payable to Lindenwood University) is due three (3) days prior to the event. Expenses applicable to Lindenwood Camps will be charged to the appropriate cost center.
8. Cancellations occurring less than two weeks in advance will incur a cancellation fee of \$500.

COVID-19 Protocols:

1. All campus policies and procedures must be adhered to. This includes COVID-19 safety can be found here: <https://www.lindenwood.edu/coronavirus/roaring-return/university-safety-protocols/>
2. Maximum capacity per location cannot be exceeded:
 - a. **Hyland Arena Gym/Evans Commons Gym/Baseball Field/Softball Field = 100 person** capacity each
 - b. **Hunter Stadium = 200 person** capacity
 - c. **Track and Field = 350 person** capacity (may be adjusted based on usage of just field or track)
 - d. **Classrooms/Non-Athletic Field Event Spaces have individual capacities based on size and the Facilities Rental Coordinator will inform the Camp Director of these after proposal if approved.**
3. To maintain capacity restrictions, non-participants are not to be allowed.
4. Camp personnel and attendees are not allowed to participate in camp activities if they are experiencing COVID-related symptoms, have become exposed to someone who tested positive, are undergoing COVID testing, or have tested positive.
5. Any positive cases that arise during camp and up to 48 hours after the camp concludes must report information to the Dean of Students Office; a person(s) from the camp personnel should be willing and able to assist in contact tracing as it pertains to the Lindenwood camp.
6. If anyone tests positive, is exposed, or experiences symptoms during the camp, they will be required to isolate off campus immediately. Additional COVID-19 cleaning charges may be incurred.
7. Additional COVID-19 protocols may be added and/or changed based on University needs and local regulations. The Facilities Rental Coordinator will update any camps with additional information.

Form 1A
2021 CAMP/CONFERENCE PROPOSAL FORM

(Please complete for each camp/conference)
DEADLINE FOR SUBMISSION: April 15, 2021

Complete and Submit Summer Camp Proposal Form 1A to
 Samantha Kennedy, Facilities Rental Coordinator
SKennedy@lindenwood.edu
 Phone: (636) 949-4613

GENERAL INFORMATION

- External Camp
- Lindenwood Camp*
- Commuter Camp

*Please include academic course, a description of your camp, and VP/Dean's information for approval:

Camp/Conference Name	
Camp Director	
Email Address	
Office/Cell Phone Number	
Date(s) of Camp/Conference	
Facility(s) Requested	
Time(s) Facilities Needed	

ADDITIONAL INFORMATION

Cost Charged to Camper		Age Group & M/F Breakdown	
Arrival & Departure Date/Times of Guests			

Dining Hall will be used (please complete table below with estimated numbers)

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Breakfast							
Lunch							
Dinner							

Dining Hall will not be used and I understand the food policies on campus

WiFi and computer logins will be needed for this camp

I have read and understand the responsibilities and guidelines governing my ability to operate a camp/conference as outlined by the Camp/Conference Guidelines and accept all terms and conditions.

 Signature – Camp Director

 Date

 Signature – Facilities Rental Coordinator

 Date

LINDENWOOD

UNIVERSITY

Facility Use Policies and Procedures

Welcome to Lindenwood University (“University”). To make your stay as pleasant as possible, please adhere to the Policies and Procedures set forth below. We look forward to hosting you and your group (“User”) for your scheduled camp or conference (“Event”) on Lindenwood University’s campus (including designated parking areas and sidewalks, “Campus”).

POLICIES AND PROCEDURES

- Motor vehicle parking is limited to designated areas only and no parking spaces are guaranteed for the Event. All visitors must comply with posted signage. Drive only on roads, not on grass. Vehicles may be towed if illegally parked.
- Tobacco use is prohibited on Campus (including parking areas). Tobacco includes but is not limited to cigarettes, cigars, pipes, water pipes (hookah), electronic cigarettes, smokeless tobacco, snuff, chewing tobacco, and any non-FDA approved nicotine delivery device.
- Animals or pets of any kind, with the exception of guide or support dogs, are not permitted on Campus unless written permission is obtained from University prior to arrival.
- Possession or use of illegal drugs and substances, alcohol, and firearms or other weapons is prohibited on Campus. Possession or use of these items may result in criminal prosecution. University will work with local authorities to ensure local, state, and federal laws are enforced.
- No open flame or fire of any kind, nor fireworks or pyrotechnics are permitted on Campus.
- No alterations may be made to any facility or any portion of Campus, and no items may be taped, nailed, stapled, tacked, screwed or otherwise hung on Campus, without the prior written consent of University.
- User shall not use the name or marks of University, or other similar branding material, and shall not suggest University’s endorsement or co-sponsorship of User’s activities or Event, without the prior written consent of University.
- User shall be prohibited from exhibiting any signs, posters, or other advertising material in or about any facility or Campus without the prior written consent of University.
- No sale of concessions, including food, beverages, or refreshments of any kind, nor any sale of other merchandise whatsoever is permitted on Campus.
- Any desired food service must be arranged exclusively through Pedestal Foods, and no other provision of food or outside catering or delivery is permitted. Payments shall be made directly to Pedestal Foods. Visit <https://lindenwooddining.catertrax.com>.
- User permits University to use any photographs, videos, sound recordings, or other media images made in connection with the Event, which may be used without restriction for the benefit of University in any and all publications or media, in any form, including on any University website or social media site, in University’s discretion. User shall obtain a waiver and release from Attendees in favor of University in connection with the foregoing grant of permission.

- Any personal items, equipment, or other material left at any facility or elsewhere on Campus following the Event shall, after a period of ten days from the last day of the scheduled use, be deemed abandoned and shall become property of University to be disposed of or utilized at University's sole discretion.
- University is an inclusive institution and committed to the celebration of cultural diversity. There shall be no discrimination in connection with User's use of any facility or presentation of the Event on the basis of race, color, national origin, age, sex, pregnancy, religion, disability, veteran status, or other status protected under applicable federal or state law.
- COVID-19 safety protocols must always be adhered to while on campus. Protocols can be found here: <https://www.lindenwood.edu/coronavirus/roaring-return/university-safety-protocols/>
- Maximum capacity per location cannot be exceeded:
 - **Hyland Arena Gym/Evans Commons Gym/Baseball Field/Softball Field = 100 person capacity each**
 - **Hunter Stadium = 200 person capacity**
 - **Track and Field = 350 person capacity (may be adjusted based on usage of just field or track)**
 - **Classrooms/Non-Athletic Field Event Spaces have individual capacities based on size and the Facilities Rental Coordinator will inform the Camp Director of these if approved.**
- To maintain capacity restrictions, non-participants are not to be allowed.
- User is responsible for notifying Attendees of these rules and policies.

Accepted:

User

By: _____

Authorized Agent and Title

Date

Appendix A: Release, Participant Waiver, and Hold Harmless (Adult and Minor)

LINDENWOOD UNIVERSITY RELEASE, PARTICIPANT WAIVER, AND HOLD HARMLESS AGREEMENT (Standard – Adult)

This Release, Participant Waiver, and Hold Harmless Agreement (this “Release”) is executed as of _____, 20____, by _____ (the “Participant”), in favor of Lindenwood Female College d/b/a Lindenwood University, a Missouri state-chartered corporation (together with its Board of Trustees, officers, agents, volunteers, students, faculty, contractors, licensees, or employees, the “Releasees”). As material consideration for the Participant being permitted to take part in activities related to _____ (the “Activity”) taking place at _____ (the “Premises”) and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, Participant hereby agrees as follows:

1. Participant certifies that Participant is over the age of 18 years old.
2. Participant does hereby freely, voluntarily, and without duress **RELEASE, WAIVE, FOREVER DISCHARGE, AND HOLD HARMLESS** Releasees **from and against any and all liabilities, claims, demands, losses, damages, costs, expenses, lawsuits, causes of action and judgments of whatever kind or nature, either in law or in equity**, resulting from, arising out of or in any way connected to Participant’s presence on the Premises, participation in the Activity and/or travel to and from the Activity and/or Premises, including but not limited to, any claims or damages for personal injuries, including but not limited to death, and/or damage to or loss of real or personal property, whether caused in whole or in part by **the NEGLIGENCE AND/OR FAULT OF THE RELEASEES (excluding claims caused by the Releasees’ fraud, gross negligence, willful injury to person or property, willful violation of law or intentional torts)**..
3. Participant hereby certifies that Participant is able to participate in the Activity and knows of no medical, physical, or mental reason Participant should not participate. Participant is fully aware that there are known and unknown risks involved with the Activity, including, without limitation, risks of personal injuries, death and/or damage to or loss of personal property, and chooses to voluntarily participate in the Activity with full knowledge that said Activity may be hazardous to Participant and Participant’s property. Participant hereby **PERSONALLY, VOLUNTARILY, AND EXPRESSLY ASSUMES ALL RISKS AND TAKES FULL RESPONSIBILITY FOR ALL** such injuries, damage to or loss of personal property or death with respect to the Activity and/or the Premises.
4. Participant further agrees to **INDEMNIFY, DEFEND AND HOLD HARMLESS** the Releasees from and against any and all claims, lawsuits, causes of action, fines, damages (including consequential damages), losses, liabilities, costs, judgments, or expenses (including court costs and attorney’s fees) of any nature whatsoever and from any cause whatsoever, whether the same be present, future, known or unknown, that Participant may have or assert or incur, or that may be asserted or incurred by any other person or entity, whether caused in whole or in part by the **NEGLIGENCE AND/OR FAULT OF THE RELEASEES (excluding fraud, gross negligence, willful injury to person or property, willful violation of law or intentional torts)** or otherwise, as a result of or in any way connected with the Activity.
5. Participant hereby authorizes Releasees’ staff and other medical personnel to take any action deemed necessary in case of emergency medical situations. Participant acknowledges that Releasees may not maintain insurance covering circumstances arising from Participant’s participation in the Activity or any event related to that participation. As such, Participant is aware that he or she should review Participant’s personal insurance coverage and that Participant’s personal insurance will be used when appropriate and applicable.
6. It is the express intent of Participant that this document shall bind the members of Participant’s family and Participant’s spouse, if Participant is alive, and Participant’s heirs, assigns and personal representatives, if Participant is deceased.
7. In signing this Release, Participant acknowledges and represents that he or she has read this Release, acknowledges that he or she has the right to review it with his or her own legal counsel, understands it, and signs it voluntarily as his or her own free act and deed. No oral representations, statements, or inducements apart from the foregoing agreement that has been reduced to writing have been made with respect to the subject matter hereof. Participant executes this Release for full, adequate and complete consideration fully intending to be bound by the same, now and in the future.

8. Participant hereby grants the Releasees and any news media present on the Premises the irrevocable right and permission to photograph or otherwise record the Participant in connection with the Activity, and to use the photographs or recordings ("Photographs") for all purposes, including advertising and promotional purposes, in any manner in any and all media now or hereafter known, in perpetuity throughout the world, without restriction as to alteration. Participant hereby waives any right to inspect and approve the use of the Photographs, and acknowledges and agrees that the rights granted by this Release are without compensation of any kind. Participant acknowledges and agrees that Participant does not have any right, title or interest in the Photographs and agrees that such Photographs and the copyright therein are the exclusive property of the Releasees. Participant hereby agrees to release and discharge the Releasees from any claims, actions, damages, demands, costs, expenses (including attorneys' fees) or lawsuits of any kind (excluding gross negligence or intentional torts) by reason of the sale, distribution or use of such photographs or recordings.

9. This Release shall be governed by and interpreted in accordance with the laws of the State of Missouri, regardless of choice of law principles. Participant agrees that any dispute arising out of or relating to this Release shall be brought exclusively in the appropriate state or federal courts located in St. Charles County, Missouri and Participant hereby consent to the jurisdiction of such courts.

10. This Release is intended to be as broad and inclusive as permitted by law, and if any provision hereof is held invalid, the balance shall continue in full legal force and effect and the invalid provision shall automatically be replaced by a substitute provision which is valid and as nearly as possible maintains the same economic purposes and intention of the invalid provision..

IN WITNESS WHEREOF, PARTICIPANT HAS READ AND UNDERSTANDS THE FOREGOING RELEASE, ACCEPTS AND AGREES TO ITS TERMS AND has executed this Release VOLUNTARILY as of the date and year first above written.

Participant: _____
(signature)

(print name)

Age: _____

Address: _____

LINDENWOOD UNIVERSITY
RELEASE, PARTICIPANT WAIVER, AND HOLD HARMLESS AGREEMENT
(Standard – Minor)

This Release, Participant Waiver, and Hold Harmless Agreement (this "Release") is executed as of _____, 20____, by _____, a minor child (the "Participant") and _____, the parent having legal custody and/or the legal guardian of the Participant (the "Guardian"), in favor of Lindenwood Female College d/b/a Lindenwood University, a Missouri state-chartered corporation (together with its Board of Trustees, officers, agents, volunteers, students, faculty, contractors, licensees, or employees, the "Releasees"). As material consideration for the Participant being permitted to take part in activities related to _____ (the "Activity") taking place at _____ (the "Premises") and for other good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, Participant hereby agrees as follows:

1. Participant and Guardian do hereby freely, voluntarily, and without duress **RELEASE, WAIVE, FOREVER DISCHARGE, AND HOLD HARMLESS** Releasees **from and against any and all liabilities, claims, demands, losses, damages, costs, expenses, lawsuits, causes of action and judgments of whatever kind or nature, either in law or in equity**, resulting from, arising out of or in any way connected to Participant's presence on the Premises, participation in the Activity and/or travel to and from the Activity and/or Premises, including but not limited to, any claims or damages for personal injuries, including but not limited to death, and/or damage to or loss of real or personal property, whether caused in whole or in part by **the NEGLIGENCE AND/OR FAULT OF THE RELEASEES (excluding claims caused by the Releasees' fraud, gross negligence, willful injury to person or property, willful violation of law or intentional torts)..**

2. Participant and Guardian hereby certify that Participant is able to participate in the Activity and neither Participant nor Guardian know of any medical, physical, or mental reason Participant should not participate. Participant and Guardian are fully aware that there are known and unknown risks involved with the Activity, including, without limitation, risks of personal injuries, death and/or damage to or loss of personal property, and Participant and Guardian have chosen for Participant to voluntarily participate in the Activity with full knowledge that said Activity may be hazardous to Participant and Participant's property. Each of Participant and Guardian hereby **PERSONALLY, VOLUNTARILY, AND EXPRESSLY ASSUMES ALL RISKS AND TAKES FULL RESPONSIBILITY FOR ALL** such injuries, damage to or loss of personal property or death with respect to the Activity and/or the Premises.

3. Each of Participant and Guardian further agrees to **INDEMNIFY, DEFEND AND HOLD HARMLESS** the Releasees from and against any and all claims, lawsuits, causes of action, fines, damages (including consequential damages), losses, liabilities, costs, judgments, or expenses (including court costs and attorney's fees) of any nature whatsoever and from any cause whatsoever, whether the same be present, future, known or unknown, that Participant and/or Guardian may have or assert or incur, or that may be asserted or incurred by any other person or entity, whether caused in whole or in part by the **NEGLIGENCE AND/OR FAULT OF THE RELEASEES (excluding fraud, gross negligence, willful injury to person or property, willful violation of law or intentional torts)** or otherwise, as a result of or in any way connected with the Activity.

4. Each of Participant and Guardian hereby authorizes Releasees' staff and other medical personnel to take any action deemed necessary in case of emergency medical situations. Each of Participant and Guardian acknowledges that Releasees may not maintain insurance covering circumstances arising from Participant's participation in the Activity or any event related to that participation. As such, each of Participant and Guardian are aware that they should review Participant's personal insurance coverage and that Participant's personal insurance will be used when appropriate and applicable.

5. It is the express intent of Participant and Guardian that this document shall bind the members of Participant's family, if Participant is alive, and Participant's heirs, assigns and personal representatives, if Participant is deceased.

6. In signing this Release, each of Participant and Guardian acknowledges and represents that he or she has read this Release, acknowledges that he or she has the right to review it with his or her own legal counsel, understands it, and signs it voluntarily as his or her own free act and deed. No oral representations, statements, or inducements apart from the foregoing agreement that has been reduced to writing have been made with respect to the subject matter hereof. Participant and Guardian execute this Release for full, adequate and complete consideration fully intending to be bound by the same, now and in the future.

7. Each of Participant and Guardian hereby grants the Releasees and any news media present on the Premises the irrevocable right and permission to photograph or otherwise record the Participant in connection with the Activity, and to use the photographs or recordings ("Photographs") for all purposes, including advertising and promotional purposes, in any manner in any and all media now or hereafter known, in perpetuity throughout the world, without restriction as to alteration. Participant hereby waives any right to inspect and approve the use of the Photographs, and acknowledges and agrees that the rights granted by this Release are without compensation of any kind. Participant acknowledges and agrees that Participant does not have any right, title or interest in the Photographs and agrees that such Photographs and the copyright therein are the exclusive property of the Releasees. Each of Participant and Guardian hereby agrees to release and discharge the Releasees from any claims, actions, damages, demands, costs, expenses (including attorneys' fees) or lawsuits of any kind (excluding gross negligence or intentional torts) by reason of the sale, distribution or use of such photographs or recordings.

8. This Release shall be governed by and interpreted in accordance with the laws of the State of Missouri, regardless of choice of law principles. Each of Participant and Guardian agree that any dispute arising out of or relating to this Release shall be brought exclusively in the appropriate state or federal courts located in St. Charles County, Missouri and each of Participant and Guardian hereby consent to the jurisdiction of such courts.

9. This Release is intended to be as broad and inclusive as permitted by law, and if any provision hereof is held invalid, the balance shall continue in full legal force and effect and the invalid provision shall automatically be replaced by a substitute provision which is valid and as nearly as possible maintains the same economic purposes and intention of the invalid provision.

IN WITNESS WHEREOF, PARTICIPANT AND GUARDIAN HAVE READ AND UNDERSTAND THE FOREGOING RELEASE, ACCEPT AND AGREE TO ITS TERMS AND have executed this Release VOLUNTARILY as of the date and year first above written.

Participant: _____
(signature)

(print name)

Age: _____

Guardian: _____
(signature)

(print name)

Address: _____
