LINDENWOOD
U N I V E R S I T Y

TEACHING EXCELLENCE AND INNOVATION FUND
CALL FOR PROPOSALS AND APPLICATION FORM

The Teaching Excellence and Innovation Fund supports Lindenwood University's commitment to engaged learning and teaching by providing small internal grants to faculty who wish to implement a novel idea into their teaching practice.

SCOPE AND ELIGILITY
All faculty (full-time, adjunct, and visiting) are invited to apply for these funds. Awards are made within the same academic year in which they are used. Principal investigators or co-investigators can reapply for funding in a future year for the same project if they have costs occurring in another academic year.

FUNDING AND ALLOWABLE USES
Funding is managed by the Lindenwood Learning Academy as part of its Faculty Development program. The maximum amount available to request within a funding cycle is $2,500.

Allowable expenses include, but are not limited to:
- Cost of materials, supplies, or consumables directly connected with the project
- New equipment necessary for the conduct of the project
- Student hourly support
- Travel associated with project implementation and dissemination of results
- Costs related to events and partnership engagement

Non-Allowable expenses include, but are not limited to:
- Faculty or staff compensation
- General office supplies or materials
- Professional development, unless specifically necessary for the project
- General purpose computers, IT subscriptions, or leases

PROPOSAL EVALUATION AND GUIDING QUESTIONS
Proposals will be evaluated by a small committee of colleagues, and the process will be led by the Director, Faculty Development. The following guiding questions will inform their decisions.
1. To what extent is the proposed project a novel solution to an existing problem in teaching and learning?
2. To what extent is the proposed project aligned with the components of the RISE framework (i.e. teaching and learning that promotes rigor, inclusiveness, support, and engagement)?
3. What potential does the project have for enhancing the student learning experience?
4. How will the findings from the project be used in the future (to include dissemination, sustained classroom changes, long term improvements in student outcomes, future grant funding, etc.)?

Timeline for 2023-2024
- August 14, 2023: Call for Proposals opens
- September 22, 2023: Call for Proposals closes
- October 6, 2023: All applicants will be notified of the outcome
- June 1, 2024: The funds must be used (funds do not roll over to another year)
- September, 2024: A brief report assessing the impact of the project submitted by investigators (details of report to be provided with notification of award)

APPLICATION PROCESS:
Submit this application form and a short email statement of support from your supervisor to learningacademy@lindenwood.edu by September 22, 2023.

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PRINCIPAL INVESTIGATOR _____

CO-INVESTIGATOR/S (IF APPLICABLE)_____

TITLE OF PROPOSED PROJECT_____

PROJECT OVERVIEW (50 WORDS OR LESS)

HOW DOES THIS PROJECT PRESENT A NOVEL SOLUTION TO AN EXISTING PROBLEM? (~50 WORDS)

HOW DOES THIS PROJECT ALIGN WITH THE RISE FRAMEWORK? (~50 WORDS)

HOW MIGHT THIS PROJECT POSITIVELY AFFECT THE STUDENT LEARNING EXPERIENCE? (~50 WORDS)

WHAT WILL YOU DO WITH THE FINDINGS FROM THIS PROJECT? (~50 WORDS)

HOW WILL YOU SPEND THESE FUNDS? (INCLUDE AN ITEMIZED LIST OF ALLOWABLE EXPENSES AND A TOTAL.)