

Transfer Student Application: U.S. Citizens & Residents

Applicants seeking to transfer university credits awarded at another institution must submit official transcripts from the college or university previously attended directly to the Lindenwood Office of Day Admissions. Evaluation of transfer credit will be made by the Registrar. Note that while there is no limit to the number of credit hours that may be transferred to Lindenwood, not all credits may transfer, and some credits may transfer only as electives. Please note the following additional terms, conditions, and requirements regarding the transfer of credit to Lindenwood University:

- All credit hours accepted in transfer must be from regionally accredited colleges and universities, except in rare cases. (Students may contact the Dean of Academic Services for a list of non-accredited institutions from which credit is accepted.)
- In order to count toward graduation, all transferred credits must be earned at the 10000 level or above. (Remedial courses will not be accepted for transfer by the University.)
- Courses taken between the 10000- and 40000-level for which a passing grade has been earned and that contain content and credit that is similar to or like that of a Lindenwood course will be transferred onto the student's transcript as equivalents of Lindenwood courses and credits. (Only credit hours will be transferred; grades earned at other colleges will be made available on the student's transcript for advising purposes but not computed into the Lindenwood University GPA.)
- Lindenwood departments will determine the equivalency of each transferred course relative to the department's respective degree requirements. If the content of a transferred course is unlike any course offered at Lindenwood but within the University's programmatic range of studies, elective course credit may be granted.
- If the transfer credit is unrelated to any Lindenwood program, a maximum of 12 hours of technical credit may be granted. The appropriate department will determine whether and how the evaluated transfer credit may be used to meet major and minor requirements.
- Credits accepted from another institution that correspond to 30000-level or higher Lindenwood courses will be recognized as fulfilling the University requirement that students complete 42-credit hours at or above the 30000 level. Such courses will also count toward the 128 credit hours required for graduation.
- Lindenwood will accept grades of D or better in transfer except for classes equivalent to ENG/EPP 15000 and ENG 17000, which must be transferred with a grade of a C or better. However, a transferred grade of D will be counted for credit toward other general education and elective requirements.
- A student transferring to Lindenwood University with a D in a major course or a major course prerequisite may be required to retake the course at Lindenwood University, as dictated by the policies of the department in which the student is completing his or her major. Decisions concerning requirements to retake courses will be left up to the department chairperson (or dean if the department chairperson is

unavailable) who has authority over the major. If a transferred course in which a D is earned is retaken, the transferred course credit will be removed from the transcript.

- Grades of P (pass) will be accepted in transfer and may count for either general education or elective credit.
- If a major or minor course requirement is transferred to Lindenwood with a P (pass) grade, the department chair and the dean of the affected school will determine whether the course will meet the major or minor course requirement or whether the course must be retaken or replaced.

Notes: (1) Appeals of transfer credit evaluations should be submitted in writing to the Dean of Academic Services. (2) For information about transferring credit for experiential learning or proficiency exam credit, please see Earning Credits through Experiential Learning, Professional Experience, or Examination, appearing later in this section of the catalog.

In addition to the terms outlined above, the following criteria must be met in order for students to qualify for graduation:

- The grades earned in ENG 15000/EPP 15000 and ENG 17000 (taken at Lindenwood or accepted in transfer) must be a C or better.
- A transfer student must take a minimum of 36 hours in residence in order to receive a Lindenwood degree.
- A transfer student must complete a minimum of 50 percent of all courses required for his or her major, concentration, emphasis, and minor at Lindenwood University, but a department or school may require a higher minimum number of hours to be taken at Lindenwood University in the major, minor, concentration, or emphasis area to earn a degree.