

LINDENWOOD

2017/18 Visitation Guidelines for On Campus Residences Pilot Program

*Approved by the system president of Lindenwood University, July 17, 2017**

Visitation within University residences must be managed with concern for personal safety, security, and consideration for the wellbeing of all students. Visitation is a privilege that is granted by the University because it has faith in the students' ability to be responsible. However, the privilege requires certain understandings, restrictions, and responsibilities. **Violations of the regulations may result in immediate eviction and/or dismissal from the University and/or University housing.** For the purposes of this policy, a visitor is defined as any person who does not reside in a particular residence and is 18 years of age or older.

Pilot Program Visitation Days and Hours

Visitation begins on the first day of the semester and ends on the last day of the semester.

Monday – Thursday 12:00 p.m. – 12:00 a.m.

Friday 12:00 p.m. – Sunday 12:00 a.m. (overnight visitation approved)

Visitors

- Non-Lindenwood visitors under the age of 18 are not allowed.
- ALL visitors are required to be escorted by their Lindenwood host at all times. A violation will result in disciplinary sanctions.
- It is the responsibility of the host to ensure his or her visitors are aware of University policies and that those policies are followed.
- Each resident is approved to have only ***one*** overnight visitor at a time during the authorized hours of visitation.
- Visitors who are in violation of the policies will be asked to leave and the host could face disciplinary action.
- ALL overnight visitors must be approved by their roommate(s) prior to entering the student's Lindenwood residence.
- All visitors must provide either a Lindenwood Student ID card or driver's license (if non-Lindenwood student) upon request from any University faculty/staff member.
- Lindenwood holds the student host responsible for the visitor's actions and behavior.

Roommate Agreement

Each resident will sign an agreement outlining his or her responsibilities acknowledging understanding of the written policy and approving visitation in his or her residence (signed by each resident).

Any student who lives in the residence may choose to object to his or her roommate(s) receiving visitors for any reason. The student who objects to visitation must register the objection with his or her Area Coordinator in writing. The Area Coordinator will keep the petition on file and inform the roommate of the objection.

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A student may request a new housing location, if he or she is not in agreement with the Roommate Agreement. If alternative accommodations are available, a change will be made.

Visitation begins on the first day of the semester; however a residence is not eligible for visitation until all roommates have signed the Roommate Agreement, submitted it to the Area Coordinator, and the Area Coordinator verifies the agreement is complete.

Non-Lindenwood Visitor Procedures:

1. Non-Lindenwood visitors must be registered via the StarRez housing portal at least 24 hours in advance. Registration requires entering the approximate length of stay of the visitor.
2. After receiving verification from the Area Coordinator that the guest has been registered and authorized, the student is able to have the non-Lindenwood student visit his or her residence.

The following will be considered violations of the visitation policy:

- Not escorting your visitor.
- Failure to obtain prior approval from the Residential Life Staff for a non-Lindenwood student.
- The current visitation policy allows for a maximum of 3 overnight stays by a same sex visitor. Therefore, having a same sex overnight visitor for more than three (3) consecutive days outside of the authorized times will be considered a violation.
- Having an opposite sex visitor outside of the authorized times.
- Your visitor violating University policies.
- Other violations could be considered related to Student Handbook code of conduct

Below is a list of disciplinary proceedings that could be applied when this policy is violated.

Violation of the visitation policy only:

1. First offense – The entire residence (house or residential hall room) will lose visitation privileges for 30 days and be issued a 1st Notice.
2. Second offense – The entire residence (house or residential hall room) will lose visitation privileges for the entire semester and will be placed on Social Probation.
3. Third offense – Possible eviction from the residence (will apply to only the resident and visitor if it is a third offense for each).

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Violation of the visitation policy including alcohol:

1. First offense – The entire residence (house or residential hall room) may lose visitation privileges for the semester. If under-age visitors were present, then we reserve the right to contact the local police authorities.
2. Second offense – The resident(s) who are responsible will be placed on social Probation, required to complete an online alcohol course, and referred for counseling.
3. Third Offense - Will result in additional sanctions up to and including dismissal from the University.

Violation of the visitation policy including illegal substances:

1. First offense – The entire residence (house or residential hall room) will lose visitation privileges for the semester and will be required to take a drug test. The local police will be notified.
2. Second offense – The responsible resident will be dismissed from the University as well any individual who previously tested positive for illegal drugs.

Office/Desk Hours of Operation and Location

Residences Hall:

Hours: Monday – Thursday 12:00 p.m. – 12:00 a.m. (midnight)
Friday – Sunday 6:00 p.m. – 12:00 a.m. (midnight)

First Capitol Office: 712 Nathan Avenue, Unit A

Phone: 636-395-7741

Hours: Monday – Thursday: 9:00 a.m. -12:00 a.m.
Friday 9:00 a.m. – 6:00 p.m.
Saturday and Sunday: 10:00 a.m. -2:00 p.m.

Linden Terrace Office: 2206 Patma Street

Phone: 636-206-5482

Hours: Monday – Thursday: 9:00 a.m. -12:00 a.m.
Friday 9:00 a.m. – 6:00 p.m.
Saturday and Sunday: 10:00 a.m. -2:00 p.m.

**Subject to final approval by the Board of Directors.*